## DIRECTIONS FOR USE

- 1. THE ENTIRE SET OF FULL SIZE STANDARDS SHALL BE ATTACHED TO THE CONSTRUCTION DRAWINGS AND SHALL BE CONSIDERED PART THERETO. PARTIAL SET MAY BE USED FOR SMALL PROJECTS WHEN APPROVED BY THE TOWN OF CICERO. THE DESIGN ENGINEER WILL CERTIFY THE STANDARDS WITH ANY DESIRED CHANGES BEING MADE ONLY IF APPROVED IN WRITING BY THE TOWN OR ITS APPOINTED REPRESENTATIVE.
- 2. DETAILS PREPARED BY OUTSIDE SOURCES SHALL NOT BE INCLUDED IN THE CONSTRUCTION DRAWINGS WHEN SAID DETAILS COVER WORK WHICH IS COVERED BY THE TOWN OF CICERO STANDARDS
- 3. INDIVIDUAL TOWN OF CICERO STANDARDS THAT DO NOT APPLY MAY BE CROSSED—OUT BY DESIGN ENGINEER THROUGH THE PLACEMENT OF A SINGLE LARGE X OVER DETAIL. MINOR REFERENCE NOTATIONS MAY BE PLACED ADJACENT TO INDIVIDUAL STANDARD TITLES FOR COORDINATION. HOWEVER, THE STANDARDS THEMSELVES SHALL NOT BE MODIFIED IN ANY WAY.
- 4. DETAILS PREPARED BY OUTSIDE SOURCES COVERING WORK WHICH IS NOT COVERED BY TOWN OF CICERO STANDARDS ARE THE SOLE RESPONSIBILITY OF THE DESIGN ENGINEER AND SHALL BE PLACED ON SHEETS OTHER THAN THE TOWN OF CICERO STANDARDS
- 5. THE TOWN OF CICERO STANDARDS SHALL BE USED IN CONJUNCTION WITH THE UNIFIED DEVELOPMENT ORDINANCE. IN CASE OF CONFLICT WITH SAID DOCUMENTS, THE TOWN OF CICERO CONSTRUCTION STANDARDS SHALL GOVERN.
- 6. THE DEVELOPER AND HIS AGENTS, ENGINEER AND
  REPRESENTATIVES SHALL BE SOLELY RESPONSIBLE FOR THE
  APPLICATION, COORDINATION AND USE OF THE TOWN STANDARDS.
  7. IT IS UNDERSTOOD THAT THESE STANDARDS ARE A GUIDE ONLY
  AND THAT THE TECHNICAL ADVISORY COMMITTEE (T.A.C.) AND/OR
- AS DEEMED APPROPRIATE.

  8. ALL TESTING TO BE PROVIDED IN ACCORDANCE WITH THESE AND THE SPECIFICATION FORMATTED STANDARDS AS WELL AS PERMIT AND STATUTORY REQUIREMENTS.

OTHER TOWN REPRESENTATIVES MAY REQUIRE OTHER STANDARDS

## **GENERAL NOTES**

- 1. CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL EXISTING UTILITIES AT LEAST 48 HOURS PRIOR TO ANY CONSTRUCTION OR EXCAVATION. DURING CONSTRUCTION, ALL UTILITIES SHALL BE ADEQUATELY SUPPORTED TO MINIMIZE DAMAGE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING OR REPLACING DAMAGED UTILITIES TO THE SATISFACTION OF THE TOWN OF CICERO AND THE OWNER OF THE AFFECTED UTILITY.
- 2. PRIOR TO TOWN APPROVAL AND CONSTRUCTION, ALL CONSTRUCTION DRAWINGS SHALL BE SUBMITTED TO THE TOWN OF CICERO IN PAPER FORMAT. ALL COORDINATE DATA SHALL BE COMPLIANT WITH THE STATE PLANE COORDINATE SYSTEMS WITH UNITS PROVIDED IN U.S. SURVEY FEET. ALL BENCHMARKS AND ELEVATIONS SHALL BE FROM THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD).
- 3. WHEREVER PROPRIETARY EQUIPMENT IS SPECIFIED, ALL PROPOSALS FOR SUBSTITUTION SHALL BE SUBMITTED IN WRITING TO THE TOWN OF CICERO AND SHALL BE SUBJECT TO THE FINDINGS THERETO.
- 4. PLAN AND PROFILE DRAWINGS AND INDIVIDUAL DETAILS PREPARED BY OUTSIDE SOURCES SHALL BE PROVIDED FOR REVIEW BY THE TECHNICAL ADVISORY COMMITTEE (T.A.C.) AND OTHER TOWN REPRESENTATIVES. ANY PROJECT WITH INFRASTRUCTURE IMPROVEMENTS SHALL COMMENCE WITH CONSTRUCTION NO LATER THAN 6 MONTHS FROM T.A.C. APPROVAL, OR SHALL BE SUBJECT TO A SUBSEQUENT TOWN AND T.A.C. APPROVAL.
- 5. AS-BUILT RECORD DRAWINGS, PREPARED BY OUTSIDE SOURCES, SHALL BE ACCOMPANIED WITH A DETAILED INVENTORY OF ALL FIXED ASSETS. TWO FULL SETS OF RECORD DRAWINGS SHALL BE SUBMITTED TO THE TOWN OF CICERO IN BOTH PAPER AND ELECTRONIC FORMATS. A CERTIFIED LETTER OF ATTESTMENT SHALL ACCOMPANY THE DRAWINGS. THE LETTER OF ATTESTMENT SHALL BE CERTIFIED BY A PROFESSIONAL ENGINEER OR REGISTERED LAND SURVEYOR. DIGITAL FILES SHALL BE IN A FORMAT
- COMPATIBLE WITH THE TOWN'S GIS SYSTEM AND DATA BASE.

  6. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING A SAFE CONSTRUCTION SITE AND FOR KEEPING SURROUNDING STREETS NEAT AND CLEAN. THE CONTRACTOR SHALL PROVIDE ALL TRAFFIC CONTROL REQUIRED ON PUBLIC WAYS NEAR THE PROJECT.
- 7. ALL EROSION CONTROL/DRAINAGE REQUIREMENTS OF HAMILTON COUNTY APPLY AND ARE MADE A PART OF THESE STANDARDS.
  8. ALL TESTING TO BE PROVIDED IN ACCORDANCE WITH THESE AND
- THE SPECIFICATION FORMATTED STANDARDS AS WELL AS PERMIT AND STATUTORY REQUIREMENTS.

  9. SEE TOWN OF CICERO STANDARD SPECIFICATIONS FOR ADDITIONAL

FOLLOWING TOWN ACCEPTANCE.

REQUIREMENT DETAILS. 10. ALL INSTALLED INFRASTRUCTURE TO BE DEDICATED TO THE TOWN AND GUARANTEED AND BONDED FOR A 3 YEAR PERIOD

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CONSTRUCTION STANDARDS

DIRECTIONS FOR USE & GENERAL NOTES

TOWN OF CICERO, INDIANA

P.O. BOX 391

Rev. No. Description Date

REVISIONS

CERTIFIED BY:

Scale:

Sheet: 1 of 17

5/18/09

AS NOTED

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