



**TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
December 16, 2014
At 7:00 PM**

Call To Order: President Dennis Schrupf called the meeting to order. He led the Pledge of Allegiance and gave the prayer. President Schrupf called for the roll call and the members of the Town Council were present or absent as follows:

Present:	Brett Foster	Absent:	Jerry Cook
	Eric Hayden		Kay Hartley
	Dennis Schrupf		

President Schrupf declared a quorum present.

Others Present: Jan Unger, Clerk Treasurer
Pat Comer, Street & Utilities Director
Dave Hildebrand, Police Chief
Lance Overholser, Assistant Fire Chief
Paul Munoz, Cicero/Jackson Township Plan Commission Director
Aaron Culp, Town Attorney
Kelleigh Fagan, Town Attorney
Keith Bryant, Town Engineer
Paul Utterback, Storm Water Management Board President
Brett Morrow, President EDC

Approval of Agenda

Mr. Foster made a motion to approve the Agenda as presented. Mr. Hayden seconded, motion passed.

Approval of Prior Minutes

Town Council Executive Meeting Memorandum, December 2, 2014 – Mr. Hayden made a motion to approve the Executive Meeting Memorandum of December 2, 2014. Mr. Foster seconded, motion passed.

Town Council Meeting Minutes, December 2, 2014, 7:00 PM – Mr. Hayden made a motion to approve the Town Council meeting minutes for December 2, 2014. Mr. Foster seconded, motion passed.

Approval of Claims

Mr. Hayden made a motion to approve the claims as presented. Mr. Foster seconded, motion passed.

Petitions by Citizens

Brian Swart and HHASA to address and sign a new lease for the baseball diamonds – Mr. Swart inquired if the due date for the lease payment had been added to the agreement. Ms. Unger stated that it was and the date was August 1st, as discussed. Mr. Swart stated that they were in agreement with that. Mr. Hayden made a motion to approve the lease for 2015 and allow President Schrupf to sign. Mr. Foster seconded, motion passed.

President's Report

1. President wished everyone a Merry Christmas and a Happy New Year.
2. President Schrupf stated that December 19th at noon there was an employee luncheon.

Council Committee Reports

EDC – Mr. Brett Morrow addressed the Council concerning the Town joining the Indiana Main Street Organization. Mr. Morrow stated that Indiana Main Street encourages the revitalization and restoration of downtown areas in Indiana cities and towns. The program provides technical assistance and educational opportunities to participating communities. In order to enjoy any of the Office of Community & Rural Affairs (OCRA) benefits the Town will need to be a member of the Indiana Main Street program. Main Street has a four point approach to community improvement: Design; Organization; Promotion; and Economic Restructuring. Tina Mendenhall has presented a short contract, first for the Community Focus Fund CDBG Planning Grant Application for Downtown Revitalization at Main Street and along Jackson Street for \$1,500; and second to organize and complete registration with the Indiana Main Street Organization for \$2,500. Mr. Morrow asked for permission to apply for Main Street and to apply for the grant for planning. There was a discussion by the Council. Mr. Morrow said that the fee for Mendenhall & Associates, LLC would be paid out of the EDC line item this year and that the 10% match for the grant would be paid out of the EDC line item in 2015 and the Planning budget in 2015. Ms. Unger inquired about as to who would sign the documents. Mr. Foster made a motion to approve registration with Indiana Main Street and to allow Mr. Schrupf to sign the documents. Mr. Hayden seconded, motion passed. Mr. Foster then made a motion to approve applying for the Planning Grant, including the \$4,000 agreement with Mendenhall & Associates LLC, and to allow Mr. Schrupf to sign. Mr. Hayden seconded, motion passed.

Legal Counsel Report- Aaron Culp

1. Mr. Culp informed the Council that he has reviewed the document with United for the Wastewater Treatment Plan UV System Replacement Project and a couple of changes have been made. Mr. Culp stated that the document may now be signed.
2. Mr. Culp informed the Council that the letter to Frontier addressing the issue of the additional charges for work done on the Cicero Jackson Street Pedestrian Walkway is ready to be signed. The letter is asking Frontier to agree to allow the Town to see if INDOT will pay 80% of the additional amount and the Town to pay their 20%. If INDOT will not pay the 80%, the Town would still pay 20%. Mr. Hayden made a motion to allow Mr. Schrupf to sign the letter. Mr. Foster seconded, motion passed.

Cicero/Jackson Township Plan Commission Report

Mr. Munoz stated he would discuss the Township Interlocal under old business.

Town Engineer Report-Mr. Keith Bryant

Mr. Bryant reported on the following:

1. Jackson Street Pedestrian Walkway –
 - a. Mr. Bryant stated that the Frontier Bill was discussed under the Attorney report.
2. I & I Project – Mr. Bryant stated that United has been with the contractor while they were testing the sewers. The remainder of the work will be completed in spring.
3. Hidden Bay Waterline update – Mr. Bryant stated that they are doing some field work such as surveying and utility locates.

4. UV for Wastewater plant – Contract was discussed under the Attorney report.

Old Business

Council To Consider Interlocal Agreement By And Between The Town of Cicero And Between The Town Of Cicero And Jackson Township, Hamilton County, Indiana, For Administration Of Zoning, Building, Permits, And Subdivision Control Services.

Mr. Munoz informed the Council that the Cicero/Jackson Township Plan Commission has given a favorable recommendation for the Interlocal Agreement By And Between The Town Of Cicero And Jackson Township, Hamilton County, Indiana, For Administration Of Zoning, Building, Permits, And Subdivision Control Services. Mr. Hayden inquired of Mr. Munoz if there were any upcoming large capital expenses and Mr. Munoz stated not for next year. Mr. Hayden stated that as he understood the agreement, if there were any large expenses, they could be negotiated with the Township. Mr. Munoz stated that was correct. Mr. Foster made a motion to approve the Interlocal Agreement By And Between The Town of Cicero And Jackson Township, Hamilton County, Indiana, For Administration Of Zoning, Building, Permits, And Subdivision Control Services. Mr. Hayden seconded, motion passed.

Council To Discuss Moving Of Public Docks.

There was a discussion by the Council on exactly what dollar amount they approved to be reimbursed to Mr. Boyd for the moving of the Town's docks. The money is to be reimbursed from the Town's TIF revenue realized from Mr. Boyd's property improvements after the new assessment and tax distribution was received by the town. Ms. Unger reviewed the minutes of November 5, 2013, in which the Council approved \$3,337.50 and October 21, 2014, where an additional \$2,000 was approved. Mr. Culp stated that the agreement should be in writing. Mr. Foster made a motion to have Mr. Culp write an agreement between Mr. Boyd and the Town for \$5,337.50 and after Mr. Boyd signed the agreement the docks could be moved. Mr. Hayden seconded, motion passed.

New Business

Council To Consider Resolution 12-16-2014-1 Transfer Of Funds: Town Council, Parks, & Plan.

Mr. Foster made a motion to approve Resolution 12-16-2014-1 Transfer Of Funds: Town Council, Parks, & Plan. Mr. Hayden seconded, motion passed.

Council To Approve Encumbrances For 2014 to 2015.

Mr. Hayden made a motion to approve the Encumbrances for 2014 to 2015. Mr. Foster seconded, motion passed.

Council To Give Permission To President To Sign Letter Regarding U.S. EPA Brownfields Assessment Grant Coalition, Hamilton County, Indiana.

Mr. Culp stated that the letter was for being a member as well as giving support. Mr. Hayden seconded, motion passed.

Council To Consider Amendment To 2015 Salary Ordinance Regarding Fill-in Help For Fire Department.

Mr. Foster made a motion to approve the Amendment to the 2015 Salary Ordinance. Mr. Hayden seconded, motion passed

Miscellaneous

There were none.

Comments By Citizens

There were none.

Signatures on Official Documents

Motion To Adjourn

Mr. Foster made a motion to adjourn the meeting. Mr. Hayden seconded, motion passed.

Signatures of Cicero Town Council:

Dennis D. Schrupf – President

Sylvia Kay Hartley- Vice-President

Jerry G. Cook

Brett S. Foster

Eric C. Hayden

Attested: _____
Jan Unger, Clerk Treasurer

The Next Cicero Town Council Meeting will be on January 6, 2015, at 7:00 PM at the Cicero Town Hall.