



# CICERO/JACKSON TOWNSHIP PLAN COMMISSION

**PETITIONERS:**

Michael and Kimberly Alexander  
Jason Snyder

**CICERO/JACKSON TOWNSHIP PLAN COMMISSION  
MINUTES  
04/09/14**

President Dan Strong called the April Session of the Cicero/Jackson Township Plan Commission meeting to order at 7:01 pm.

The members of the C/JT Plan Commission were present or absent as follows:

**PRESENT:** Dan Strong - President  
Stephen Zell - Vice President  
Mark Thomas - Secretary  
Tim Fonderoli  
Eric Hayden  
Christopher Lutz  
David Martin  
Dennis Schruppf  
John Culp - Legal Counsel

**ABSENT:** Paul Vondersaar  
Paul Munoz - C/JT Plan Director  
Kelly Gunn - Recording Secretary

**1. DECLARATION OF QUORUM:**

President Dan Strong declared a quorum with 8 of 9 members. Secretary Mark Thomas will be recording the meeting.

**2. APPROVAL OF MINUTES:**

Vice President Stephen Zell made the motion to approve the 2/12/14 minutes and Tim Fonderoli seconded the motion. All members were in favor.



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### 3. OLD BUSINESS:

**Docket #: PC-0114-001-R1**

**Petitioner: Michael & Kimberly Alexander**

**Property Address: 24592 Point Lane  
Arcadia, IN 46030**

**Minor Subdivision Application: To allow for a split of the parent tract of 12.67 acres into two (2) separate parcels. Parcel #1 being 6.51 acres and parcel #2 being 6.15 acres.**

President Strong stated that his understanding was that they were looking to table this until next month. Dennis Schrupf made a motion to table this docket until next month and David Martin seconded the motion. All members present were in favor and the docket was tabled until next month.

### **Election of Officers for 2014**

Elections have been held off because of lack of a quorum, the weather and such. No name was given as a motion was made to nominate Dan Strong to continue as PC President. Secretary Mark Thomas seconded the motion. There were no further nominations. Dennis Schrupf made a motion to close the nominations. All members present voted in favor of Dan Strong continuing as PC President for 2014.

Tim Fonderoli nominated Steve Zell for Vice President. Mr. Zell spoke to the board about his nomination. He believes that whoever is in the Vice President role should expect to resume the Presidency in the future. Mr. Zell went on to state that he has no intention of becoming President. He has served for approximately the last ten (10) years and would prefer to serve out this term as a regular member and then step off the board at the end of the year. Mr. Zell then nominated David Martin for Vice President. Mr. Martin asked what else is involved with the position besides the monthly meeting. Mr. Zell stated that for him it is just the monthly meetings and the time preparing for them just as the other members do. Mr. Martin asked how much time that is to which Mr. Zell stated that it is different for everyone; it really depends on how much time you want to spend preparing. It was mentioned that the Vice President would need to fill in for the President if he were gone. Mr. Martin went on to ask President Strong how long he plans on staying in his role. President Strong stated that at the present he has no intentions of not being President however that is up to the board each year. No name was given as the nomination was seconded. There were no further nominations. No names were given as there was a motion to close the nominations and a second. All members present voted in favor.

No name was given as Paul Vondersaar was nominated for Secretary. Mark Thomas seconded that nomination. A question was asked as to who would fill that role if the Secretary was absent to which it



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was stated that it would be the Vice President or the Recording Secretary or even another board member. There were no further nominations. Mr. Zell made a motion to close the nominations. No name was given on the seconding of the motion. All members present voted in favor of Paul Vondersaar being the new Secretary.

Mr. Culp went on to inform the board that under Indiana State Statute a Plan Commission needs to ratify its attorney. Mr. Zell went on to make the motion to ratify Mr. Culp (Church, Church, Hittle & Antrim) to be the town attorney. Mr. Thomas seconded that motion. All members present voted in favor of continuing to use the services of Mr. Culp.

#### 4. NEW BUSINESS:

**Docket #: PC-0414-002-DC**

**Petitioner: Jason Snyder**

**Property Address: 175 W Jackson Street  
Cicero, IN 46034**

**Aesthetic Review Overlay District: To allow for a façade sign approval.**

Jason Snyder introduced himself to the board, stating that he is the owner and manager of Cicero Pool & Spa at 175 West Jackson Street. He would like to put a proper sign up stating who they are and what business they do. Currently it is just the old sign that was there, he would like to put a correct sign up that is aesthetically pleasing and would let people see where they are without being overbearing.

President Strong stated that the ordinance does allow for 60 sq ft and this appears to be a 32 sq ft sign. Mr. Snyder was asked if there would be any lighting on the sign to which he replied there would just be overhead building lighting that is in the eaves. He was asked if it would be aiming down at the sign to which Mr. Snyder replied, yes. Signage on the door was then discussed to which President Strong stated that there had already been an approval for signage on the door and the side of the building. Vice President Zell stated that the sign looked very nice and very simple. President Strong went on to ask what types of materials were going to be used. Mr. Snyder stated it is a decal applied to a 3mm aluminum composite panel with solid polyethylene core.

There were no further comments or questions. Vice President Steve Zell made a motion to approve the sign as presented and Tim Fonderoli seconded the motion. All members present voted in favor.

#### 5. PLAN DIRECTORS REPORT:

This was given by President Strong. He stated that Recorder Kelly Gunn had decided to leave her position with the town. Currently Lisa Freeland is filling in until Paul Munoz gets someone hired. The application has been put into the paper and interviewing should take place the 21<sup>st</sup> through the 25<sup>th</sup>. Please let Paul know if you are interested in the interviewing process, it would be nice to have two (2) or three (3) people involved in that process. Mark Thomas asked how many applications had been



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received so far to which President Strong stated that in the first couple of days he had received at least five (5).

6. PRESIDENTS REPORT:

N/A

7. LEGAL COUNSEL REPORT:

N/A

8. PUBLIC COMMENT:

N/A

9. COMMENTS FROM COMMISSION MEMBERS:

N/A

10. NEXT PLAN COMMISSION MEETING:

**May 14th, 2014 @ 7:00 p.m.**

11. ADJOURNMENT:

Secretary Mark Thomas made a motion to adjourn and Vice President Stephen Zell seconded the motion. All members present were in favor and the meeting was adjourned at 7:18 pm.



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***Signature on Official Documents!***

\_\_\_\_\_  
Dan Strong, 2014 C/JT Plan Commission-President

\_\_\_\_\_  
Stephen Zell, 2014 C/JT Plan Commission-Vice President

\_\_\_\_\_  
Mark Thomas, 2014 C/JT Plan Commission-Secretary

\_\_\_\_\_  
Kelly Gunn, 2014 C/JT Plan Commission - Recorder

Date: \_\_\_\_\_

Location:

Cicero Town Hall  
70 N Byron Street  
Cicero, IN 46034