



**TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
July 21, 2015
At 7:00 PM**

Call To Order: President Kay Hartley called the meeting to order and led the Pledge of Allegiance and Mr. Foster gave the prayer. President Hartley called for the roll call and the members of the Town Council were present or absent as follows:

Present: Kay Hartley
Brett Foster
Chad Amos
Dennis Schruppf

Absent: Eric Hayden

President Hartley declared a quorum present.

Others Present: Jan Unger, Clerk Treasurer
Charlie Cambre, Park Superintendent
Pat Comer, Street & Utilities Director
Dave Hildebrand, Police Chief
Steve Peachey, Fire Chief
Paul Munoz, Cicero/Jackson Township Plan Commission Director
Nicole Buskill, Town Attorney
Keith Bryant, Town Engineer
Paul Utterback, Storm Water Management Board President

Approval of Agenda:

Mr. Schruppf requested to add an update on the Northern Hamilton County Trail master plan under Miscellaneous. Mr. Amos made a motion to approve the agenda as Amended. Mr. Foster seconded, motion passed.

Approval of Prior Minutes:

Town Council Meeting Minutes, July 7, 2015, 7:00 PM –Mr. Foster made a motion to approve the July 7, 2015 Town Council Meeting Minutes. Mr. Foster seconded, motion passed.

Approval of Claims:

Mr. Foster made a motion to approve the claims as presented. Mr. Schruppf seconded, motion passed.

Petitions by Citizens:

1. **Emily Pearson** – Ms. Pearson stated that she thought the Town did a nice job of supporting events. Ms. Pearson said she would like to thank Mr. Cambre and Ms. Leeman for the use of the Community Building for a fundraiser she coordinated for an employee of the Hamilton North Library who has cancer. Ms. Peterson stated that Mr. Cambre and Ms. Leeman were a great help.
2. **Emily Pearson** also wanted to thank Chief Peachey and the Fire Department for allowing Kiwanis to have their July 3rd breakfast and silent auction at the fire station. They were a great help and Kiwanis raised approximately \$10,000 which will go back into the community for our children. Ms. Hartley thanked Ms. Pearson for all she does for the community too.

3. **Art Hall** – Ms. Hartley said she was stealing some of Mr. Hall’s thunder, but she wanted to thank Utilities, Parks, and Morse Lake Waterways association for the Lake Cleanup. Mr. Hall stated that they had a great turnout for the Lake Cleanup. He stated that 16 dump truck loads were hauled out compared to the normal 8 loads. Mr. Hall stated that the citizens really stepped up. He also thanked McDonalds, Edward Jones, and Ms. Pearson for providing refreshments.
4. **Bruce Freeman** – Mr. Freeman inquired as to when the public docks would be reinstalled at the public access. Mr. Amos stated that they would be completed tomorrow. There was a discussion about the layout. Mr. Amos said that the layout issues have been resolved and everything is good now.

President’s Report:

Ms. Hartley reminded everyone that there would be a budget meeting on July 22nd at the Town Hall.

Council Committee Reports:

1. Event Committee – Report on changes to Ordinance and Event Forms – Police Chief Hildebrand reviewed the policy for the Town Event Committee:
 - a. Town Event Committee
The event committee will oversee all aspects of any event that is proposed to be held within the town limits.
Committee members: All department heads and the clerk are members of the committee. One council member will serve as a liaison.
Duties of the Committee: The committee will screen all event applications to ensure that any and all state and local laws and ordinances are followed, and all necessary permits are obtained. The committee will also create any forms necessary for event application and recommend to Council any ordinances related to events that need to be created or amended.
The committee has the authority to deny any event or to put certain stipulations on any event coordinator as it deems necessary to ensure the safety, health and welfare of any participants or attendees. Mr. Amos made a motion to approve the Event Committee Policy. Mr. Schrupf seconded, motion passed.
 - b. Chief Hildebrand stated there would be an ordinance change forthcoming to the Vendor Permit section of the code book. Currently Mr. Culp is reviewing it.

Legal Counsel Report-Nicole Buskill:

Ms. Buskill stated the there was no attorney report this evening.

Cicero/Jackson Township Plan Commission Report:

Mr. Munoz stated that he had nothing this evening.

Town Engineer Report-Mr. Keith Bryant:

Mr. Bryant reviewed the following:

1. Update on Hidden Bay - Mr. Bryant informed the Council that the contractor has currently pulled out to assist Wabash with an emergency sewer collapse. However, they are mostly complete and it should take about a week and a half to complete the water main installation when they return in August. Mr. Bryant stated that as soon as they are done with the water main installation in Hidden Bay they will start the service lines. The Town has approved the contractor and at this time Mr. Bryant would like to have Ms. Hartley sign the agreement and issue the Notice to Proceed. Mr. Bryant stated that it would take approximately 45 days to complete the service line installation. Mr. Amos made a motion to approve the agreement and allow Ms. Hartley to sign and issue the Notice to Proceed. Mr. Foster seconded, motion passed.

2. Engineering Services Task Order No. 2015-02, Brinton Street Widening Quotation Documents – Nothing new here.
3. UV Filter system at Wastewater Plant - The design and plan development continues to move forward. Mr. Comer and he will meet next week to review the Bid Documents

Old Business:

Council To Hear Update On SR 19 Project.

Mr. Amos informed the Council that he is still waiting to hear from the State on their plans. Mr. Amos stated that he and Mr. Comer assessed the parking places along SR 19 and they have a couple of plan ideas which they will review once they get the State plans.

Council To Consider Permission To Proceed With Town Hall Improvements.

Mr. Munoz stated that he has quotes for new curtains, plaster repair, and window repair. He asked the Council to approve \$1,100 for these improvements to the Town Hall. Mr. Foster made a motion to approve the expenditure for the improvements. Mr. Schrupf seconded, motion passed.

Council To Give Permission To Return Escrow Funds To Cicero Capital LLC.

Ms. Unger informed the Council that according to Mr. Munoz all of the issues with the Lazy Frogg have been completed and it was okay to return the Escrow funds. Ms. Unger stated that the bank requires that they have a signed document from both parties approving the release of funds. Ms. Unger asked for permission for Ms. Hartley to sign. Mr. Foster made a motion to approve returning the escrow money to Cicero Capital LLC and giving Ms. Hartley permission to sign. Mr. Amos seconded, motion passed.

New Business

Council To Consider Resolution 07-21-2015-1 Transfers for Town Council & MVH.

Ms. Unger explained that the transfers were to cover Election Costs and cover PERF in MVH as the new software takes an equivalent portion of PERF out of whatever fund the salary is paid out of.

Miscellaneous

1. Ms. Unger informed the Council that the Police Department lost some uniforms that needed to be replaced in the Bolden's Cleaners fire. We have received an insurance check from Bolden's insurance company to pay for these. Ms. Unger asked permission to appropriate that amount back into the police clothing line item. Mr. Schrupf made a motion to approve re-appropriating the insurance check. Mr. Foster seconded, motion passed.
2. Mr. Schrupf informed the Council that he and Mr. Cambre attended the Northern Hamilton County Trail meeting kick-off meeting on July 20th. The trail will connect Noblesville, Cicero, Arcadia, and Atlanta. The purpose of the meeting was to develop a timeline and they hope to have a master plan in January 2016, then they will be able to look for funding and grants. Mr. Schrupf informed the Council that on August 12th and 13th the committee will hold public meeting open houses at Red Bridge Community

Building. The public will be able to come and see what is being talked about and planned for the community as far as the trail. The meetings will run from 3 pm to 7 pm each day.

Comments By Citizens

There were none.

Signatures on Official Documents!

Motion To Adjourn:

Mr. Foster made a motion to adjourn. Mr. Amos seconded, motion passed.

Signatures of Cicero Town Council:

Sylvia Kay Hartley - President

Brett S. Foster - Vice-President

Chad B. Amos

Eric C. Hayden

Dennis D. Schrupf

Attested: _____
Jan Unger, Clerk Treasurer

The next Cicero Town Council Meeting will be on August 4, 2015, at 7:00 PM at the Cicero Town Hall.