



**TOWN OF CICERO**  
**TOWN COUNCIL MEETING MINUTES**  
**June 2, 2015**  
**At 7:00 PM**

**Call To Order:** President Kay Hartley called the meeting to order and led the Pledge of Allegiance and gave the prayer. President Hartley called for the roll call and the members of the Town Council were present or absent as follows:

**Present:** Kay Hartley  
Brett Foster  
Chad Amos  
Eric Hayden  
Dennis Schruppf

**Absent:**

President Hartley declared a quorum present.

**Others Present:** Jan Unger, Clerk Treasurer  
Charlie Cambre, Park Superintendent  
Dave Hildebrand, Police Chief  
Steve Peachey, Fire Chief  
Paul Munoz, Cicero/Jackson Township Plan Commission Director  
Aaron Culp, Town Attorney  
Keith Bryant, Town Engineer

**Approval of Agenda:**

Mr. Foster asked to add under miscellaneous notification of a Cicero Redevelopment Commission Meeting. Mr. Amos made a motion to approve the agenda as amended. Mr. Hayden seconded, motion passed.

**Approval of Prior Minutes:**

**Town Council Meeting Minutes, May 19, 2015, 7:00 PM** –Mr. Foster made a motion to approve the May 19, 2015 Town Council Meeting Minutes. Mr. Amos seconded, motion passed.

**Approval of Claims:**

Mr. Foster made a motion to approve the claims as presented. Mr. Schruppf seconded, motion passed.

**Petitions by Citizens:**

There were none.

**President's Report:**

Ms. Hartley informed the Council of the following:

1. Ms. Hartley stated that there was a meeting at the Red Bridge Community Building at 6:00 PM on June 3, 2015 to give information and answer questions regarding the Hidden Bay waterline replacement project.

**Council Committee Reports:**

1. Mr. Schruppf reported that he went with Mr. Cambre to the Northern Hamilton County Trail meeting at the County Street Department. Mr. Schruppf stated that it appears that \$52,200 has been approved for Trail Master Plan. They will be scheduling outreach programs at the Hamilton Heights High School to get public input. They plan to schedule

these meetings toward the end of the year. Butler Fairman and Seufert (BF&S) will be facilitating the plan.

**Legal Counsel Report-Aaron Culp:**

1. Mr. Culp informed the Council that he has received a request for an extension on the outstanding items that need to be completed at the Lazy Frogg. They were scheduled to have everything completed by June 15, 2015 but there is a delay in the awning being delivered by the company making them and they should be delivered by the 17<sup>th</sup>. Mr. Culp informed the Council that for the escrow account that was setup for the original extension the bank charged a fee of \$250 that the Town had to pay it. Mr. Culp suggested that this fee be paid by the Lazy Frogg. There was a lengthy discussion. Some of the Council wanted this to be a final extension, some did not. Mr. Culp was directed to approve the extension in writing without the request to pay the \$250.

**Cicero/Jackson Township Plan Commission Report:**

1. Mr. Munoz stated that the house located at 271 S. Peru has been sold and closed and that it would be torn down either June 5<sup>th</sup> or June 8<sup>th</sup>.

**Town Engineer Report-Mr. Keith Bryant:**

Mr. Bryant reported on the following:

1. Award Quote for Hidden Bay Service Lines
  - a. Mr. Bryant distributed the minutes of the Pre-construction Meeting with the contractor for the Hidden Bay Water Main Project.
  - b. The contractor has started. They have completed the hot tap on 236<sup>th</sup> Street and begun work on the first cul-de-sac.
  - c. Mr. Bryant stated that as Ms. Hartley stated there will be a meeting at Red Bridge Community Building tomorrow for resident information and questions.
  - d. With regard to the service lines Mr. Bryant stated that the Town only received one quote. He distributed United's evaluation of that quote and stated that there did not need to be a tracer line on the laterals. Then Mr. Bryant recommended that the Council accept that quote at a later date, possibly in July.
2. Engineering Services Task Order No. 2015-02, Brinton Street Widening Quotation Documents – Mr. Bryant stated that until the issues with the SR 19 paving and curbing have all been resolved this item did not need to be addressed.
3. UV Filter system at Wastewater Plant – Mr. Bryant stated that this project was moving along and they would be able to advertise for bids in the next month or so.

**Old Business:**

**Council To Consider SR 19 Paving/Sidewalks/Curbs.**

Mr. Schrupf made a motion to untable. Mr. Foster seconded, motion passed. Mr. Amos informed the Council that he met with Bob Alderman of INDOT and three other INDOT employees, Chief Peachey, Chief Hildebrand, Mr. Munoz and Representative Tony Cook. They assessed all of the curbs and sidewalks on SR 19.

1. Mr. Amos reviewed all of the items discussed including the ADA ramps and the amount of footage and curbs and the square feet of sidewalks. Mr. Amos stated that INDOT will replace the curbs, sidewalks connecting to the curbs and install ADA ramps at cross walks where there is either a stop light or sign.
  - a. There was a discussion on the width of sidewalks. Mr. Amos quoted the \$31,200 for Cicero's share with the sidewalks being four feet wide. Mr.

- Comer stated that the Construction Standards stated that the sidewalks need to be five feet wide. That would make the cost \$39,100 per Mr. Hayden.
- b. Mr. Amos stated that the Town would need to wait on the plans to be completed by INDOT before Cicero will know exactly what they have to do. Mr. Bryant inquired as to when this project would be completed and Mr. Amos stated INDOT planned to complete the curbing and sidewalks this year and pave if time, if not enough time, paving would be completed in the spring.
  - c. Mr. Amos stated that there would need to be some items completed by Cicero.
    - i. The Town would need to purchase and install stop signs at each alley connecting to SR 19 at the cost of \$75 each.
    - ii. The Town would have to do some tree removal. Mr. Comer stated that he and Mr. Cambre have checked into some pricing. Tree removal service cost would be around \$68 per hour. Mr. Comer stated that his staff may be able to do stump removal.
    - iii. The Town will have to install ADA ramps at all of the residential driveways.
    - iv. Mr. Amos stated that he is going to try to get this project to count against the ADA requirement Town has committed to.
    - v. Town would need to replace sidewalks not adjoin the curbs.
  - d. Mr. Amos informed the Council that INDOT was willing to do some signage. They will do striping consisting of T-lines for parking and actual crossing marking at the stoplight. Mr. Amos asked the Council if they wanted INDOT to do these items. The Council said yes. There will be no cross walks at Brinton because there is no light or stop across SR 19.
  - e. Mr. Amos stated that he has asked INDOT if they would lower the speed limit from Brinton Street to the south edge of Town from 40 to 30. They said they would do another speed study. Mr. Amos stated that the Town should make INDOT aware of all project growth in that area.
  - f. There was a discussion as to where the funding would come from for the Town's share of the project which is estimated to be around \$100,000. Ms. Unger stated that it could come from CCD. Mr. Foster inquired about SE and SW TIF districts. This was discussed and it might be possible to do part of the money from those two areas. Ms. Unger will contact Tom Pitman regarding the use of TIF funds.
  - g. Ms. Unger stated that there was no money budgeted for ADA improvements this year. Mr. Bryant and Mr. Amos both stated that it should be in the budget for 2016.

**Council To Discuss Quotes For Utilities Office Roof.**

Ms. Unger informed the Council that she had four quotes for the flat roof on the Utilities office, which is now leaking.

Clear View Inspections, Alexandria – Metal roof - \$3,140.84

Thomas Jefferson, Carmel – Rubber roof - \$8,550.00

Peters Roofing, Greenwood – Metal Roof - \$4,000.00

Rubber Roof - \$5,132.00

Weaver, Kokomo – Rubber roof - \$6,550

Mr. Weaver does not want to do metal because of condensation and mold.

There was a discussion as to whether or not there was enough slope. Mr. Munoz thought there was and this would just go directly over the current roof. Ms. Hartley suggested getting a quote from the Amish. There was a discussion on the e-verify process. Mr. Amos made a motion to approve the Clear View Inspections quote of \$3,140.84 unless the Amish can comply with the e-verify process. Mr. Foster seconded, motion passed.

**New Business**

There was none.

**Miscellaneous**

1. Mr. Foster informed the Council that the Redevelopment Commission would meet on June 16, 2015 at 6:30 pm at the Cicero Town Hall. This is regarding the tax increment revenue for the Town's TIF districts for 2016.

**Comments By Citizens**

1. There were none.

**Signatures on Official Documents!**

**Motion To Adjourn:**

Mr. Foster made a motion to adjourn. Mr. Schrupf seconded, motion passed.

***Signatures of Cicero Town Council:***

\_\_\_\_\_  
Sylvia Kay Hartley - President

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Brett S. Foster - Vice-President

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Chad B. Amos

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Eric C. Hayden

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Dennis D. Schrupf

Attested: \_\_\_\_\_  
Jan Unger, Clerk Treasurer

The next Cicero Town Council Meeting will be on June 16, 2015, at 7:00 PM at the Cicero Town Hall.