



TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
Tuesday, April 19, 2016
At 7:00 PM

Call To Order: President Brett Foster called the meeting to order. Mr. Foster led the Pledge of Allegiance and said the prayer. Mr. Foster called for the roll call and the members of the Town Council were present or absent as follows:

Present: Brett Foster
Chad Amos
Chris Lutz
Rusty Miller
Craig Penwell

Absent:

Mr. Foster declared a quorum present.

Others Present: Jan Unger, Clerk Treasurer
Charlie Cambre, Park Superintendent
Pat Comer, Street & Utilities Director
David Hildebrand, Police Chief
Lance Overholser, Fire Chief
Paul Munoz, Cicero/Jackson Township Plan Commission Director
Paul Utterback, Storm Water Management Board President

Approval of Agenda:

Mr. Foster added a discussion with HHASA regarding the baseball contract under Miscellaneous. Mr. Amos made a motion to approve the agenda as amended. Mr. Miller seconded, motion passed.

**Presentation: Downtown Revitalization Plan by HWC and First Reading of 04-19-2016-1
A Resolution of the Town Council of the Town of Cicero, Indiana Approving the
Downtown Revitalization Plan.**

Colleen Freeman, with Mendenhall and Associates, read the Public Notice in the newspaper stating that this meeting was the second Public Hearing on the Downtown Revitalization Plan. She stated that the funds for the Downtown Revitalization Plan were from the Office of Community and Rural Affairs (OCRA) and they would review the final plan to determine if it meets the needed criteria. Catherine Puckett, Landscape Architect with HWC, addressed the Council and public by first introducing HWC colleagues Cory Whitesell and Cheryl Baker. Ms. Puckett stated that the timing of this plan has worked well because there has been a renewed energy for downtown generated by the creation of the Cicero Main Street group, Our Town Cicero, the addition of three new Council members, and hiring a Community Development Specialist. When HWC started on the plan they first reviewed past plans that had been completed, the 2006 downtown improvement study, the 2010 waterfront study, and 2015 Comprehensive plan. The fundamental reason for preparing the plan was to help the Town better serve

the community. Initially they had twelve main categories. This has now been narrowed down to seven projects.

1. Downtown Façade improvements – Ms. Puckett stated that many of the facades could be freshened up. They hired an architect to develop some renderings of the facades within the plan that could be used if the Town decided to apply for the Main Street Revitalization Program through OCRA.
2. Streetscapes from SR 19 to reservoir – This project would include new sidewalks, ADA accessibility, curb cut outs, lighting, trees, benches, and other streetscape enhancing items. There is potential to utilize the Main Street Revitalization Program through OCRA. Though with the amount of funds available through OCRA, it would have to be done in a phased project. There is also potential for funding through the Indy Metropolitan Planning Organization (MPO), which could do the entire project. There may be smaller ways to include some upgrades like potted trees, additional flower pots, or similar items to upgrade the streetscape without needed a lot of additional funds.
3. Trailhead at SR 19 and Jackson Street – The concept for a trailhead is included in the plan. It could be a connection for the various trails that run through the county and additional trails could spur off of this area with a path along the railroad towards Noblesville, or to the reservoir. Possible funding through the Indy MPO.
4. Southern Trail - This would begin in downtown and the trail would extend to the library, train, and south.
5. Jackson and Main Street crossing – this could possibly be a gateway to the Town from the west. The crossing itself is very busy and needs to address the amount of traffic and pedestrian traffic. Could be cleaned up with some trees, moving the overhead wires underground and improved sidewalks. It is possible to add traffic calming mechanisms with the trees and signage that would not cost as much. There could be potential funding for this project through the Indy MPO.
6. Town Hall – this could be a multi-user facility, possibly a public private partnership. Putting the town hall downtown shows that the Council is investing in the downtown and will bring other business to that area. There are no grant opportunities for a project like this one, so it would be through that public/private partnership to raise the needed funds.
7. Vinegar Hill – this area is underutilized. There is a lot of potential in this area. This area would connect Red Bridge and the other side of the reservoir. The renderings in the Plan show how a concert and entertainment venue could be created, along with artwork and a water feature. It could be connected via one of the trails as well. This project may be a 10-15 years down the road project, but it did come up as a priority project for the community.

Mr. Whitesell stated that he was very excited about the potential of this project and he discussed the Vinegar Hill project verses the practical side. Mr. Miller inquired about prioritizing and Mr. Whitesell stated that there would need to be a balance. Obviously some items on the list will be easier to accomplish than others. The Town could start with the easiest first. Mr. Penwell inquired about the Facades. Ms. Puckett stated that there was OCRA funding that could be applied for. This money could also be used for Streetscapes but would not be enough to go very far. However, this could be phased in.

Mr. Lutz inquired about the Jackson and Main Street intersection and wondered if they saw what improvements should be made. Ms. Puckett stated this area could be beautified. Pedestrian cross walk, trees, moving overhead wires would help with moving people into an urban area. Mr. Foster inquired about an oval roundabout at this intersection and Ms. Puckett stated that the area was very tight with businesses. She stated that this area could tie things together. Currently there are three main areas of activity in Cicero along Jackson Street; Downtown, Jackson and Main Streets, and Red Bridge Park that have the potential to move things together. Mr. Lutz inquired about wider sidewalks and how to do this. Mr. Munoz stated that with bump outs, curbs and reduction of curb cuts this could be accomplished.

Mr. Lutz made a motion to open the Public Hearing. Mr. Amos seconded, motion passed. Mr. Foster inquired if there were any comments or questions regarding the Downtown Revitalization Plan. Mr. Cambre stated that every avenue of the study should be considered to see what will work. He mentioned that with the trails, it would be good to do a feasibility study that looked at Pearl, Main, and the path along the railroad to see what makes the most sense and how everything could tie in together. Mr. Amos made a motion to close the Public Hearing. Mr. Lutz seconded, motion passed.

Resolution 04-19-2016-1 A Resolution of the Town Council of The Town of Cicero, Indiana Approving the Downtown Revitalization Study.

Mr. Foster introduced the Resolution Resolution 04-19-2016-1 A Resolution of the Town Council of The Town of Cicero, Indiana Approving the Downtown Revitalization Study and read it in full. Mr. Foster then stated that the Resolution will be presented on May 4th, 2016, at the next Town Council Meeting, for passage.

Approval of Prior Minutes:

Town Council Special Meeting, March 22, 2016, 7:00 PM – Mr. Amos made a motion to approve the Special Meeting Minutes of March 22, 2016. Mr. Lutz seconded, motion passed.

Town Council Meeting Minutes, April 5, 2016, 7:00 PM – Mr. Amos made a motion to approve the Town Council Meeting Minutes of April 5, 2016. Mr. Miller seconded, motion passed.

Approval of Claims:

Mr. Amos made a motion to approve the Claims as presented. Mr. Miller seconded, motion passed.

Petitions by Citizens:

There were none.

President's Report:

1. President Foster stated that he had nothing this evening.

Council Committee Reports:

1. Events Committee – There was nothing.

Legal Counsel Report- Aaron Culp:

Mr. Culp was not available.

Cicero/Jackson Township Plan Commission Report-Mr. Munoz:

1. Mr. Lutz inquired about when DeLullo's would be opening in Cicero. Mr. Munoz stated sometime in May.

Town Engineer Report-Mr. Keith Bryant:

Mr. Bryant was not present but submitted the following written report:

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Engineer's Report

1.Hidden Bay Area Paving: The additional paving claimed by Midwest Paving discussed at the April 5 Council Meeting has been revisited to address at least the additional paving directed by the Town. As discussed at the Department Head Meeting last week, we are reaching out to Midwest to discuss a settlement.

2.SR 19 Sidewalk Project: The contractor, Dorsey, had scheduled to perform the additional work the week of April 11. They have not begun and have not returned the messages that we have left. We will continue to contact them to determine their schedule. The reimbursement agreement with INDOT delineates a June 1, 2016 termination for the obligations under the agreement. We suspect that Dorsey is busy but would anticipate that he will schedule and complete the work before the schedule would be an issue. The Town will need to submit information for reimbursement following completion in accordance with the agreement.

3.UV Disinfection System Project: The new system has been successfully energized and the project has been Substantially Complete since February 17. The Contractor must provide finish grading and seeding for final completion. We have made contact with their office to push them to complete this soon. The shared today that their landscaping subcontractor is not cooperating so they will use an internal crew and plan to have it completed in the week of April 25.

4.IDEM Notice of Violation / Agreed Order: IDEM has sent the final Agreed Order to the Town. We have reviewed the emailed version and found it to be the same document that the Council approved for signature at the March 1, 2016 Council Meeting. The originals need to be signed by Brett Foster and Aaron Culp and mailed back to IDEM. The due date is April 21 so mailing tomorrow would be advisable. Please email us a copy of the signature page for our records. IDEM will return a copy signed on their end to the Town in the future. Receipt of this fully signed document will begin the timetable for the required activities.

As always, feel free to contact our office to discuss any project or other needs.

Thank you.

Keith Bryant,

Old Business:

There was no old business this evening.

New Business

Council To Consider Ordinance 04-19-2016-2 Amendment To Salary Ordinance 08-18-2015-1.

Mr. Amos made a motion to approve Ordinance 04-19-2016-2 Amendment To Salary Ordinance 08-18-2015-1. Mr. Penwell seconded, motion passed.

Council To Consider Ordinance 04-19-2016-3 Noise Ordinance.

Mr. Amos made a motion to table. Mr. Miller seconded, motion passed.

Miscellaneous

1. HHASA discussion – Brian Swart and Christopher Hulen, DDS were present to represent to represent HHASA. The Council reviewed the following issues:
 - a. Better communication – Town needs the HHASA plans, schedules, and to have discussion on mowing, etc.
 - b. Town knows there needs to be some lighting for safety reasons and they are contacting Duke to get some costs.
 - c. Paths – the paths between the diamonds need to be improved. There is a drainage issues and paving may amplify the problem. Mr. Cambre and Mr. Comer can look into this.
 - d. Insurance – Mr. Penwell stated that the Town has been given a general liability policy. Mr. Penwell stated that the Town needed to be named as an additional insured and the Town needed a certificate. This would let the Town know if the policy was cancelled or not renewed.
 - e. Contract – The Contract needs to be revised and made clearer on who's responsibility is whose and make it more user friendly. Items such as vandalism, permits, etc. need to be addressed. The Town Council has put Mr. Cambre in charge and everything should go through him. Mr. Cambre agreed that everything, such as the batting cages, need to go through him and Mr. Munoz. There was a discussion regarding the process of building the batting cages and the liability issues, bringing in rock, damage to the paths, and drainage. Mr. Foster stated that park should be available to all children. He also stated that any changes needed to go through the proper channels and the communication is a must. The discussion continued regarding the issues mentioned above. There was a discussion about having Mr. Bryant give the Town an estimate on evaluating the drainage problem.
 - f. Dr. Hulen addressed the Council stating that this was the first time he has been involved with HHASA and that he was responsible for the batting cages. He was not aware of the process. The HHASA and the travel league are working together and the travel league wants to make improvements. They will be bringing in large capacities of people. With regard to having the engineer address the drainage Dr. Hulen stated that he has had a GPS topographical survey completed of the baseball fields and the area.
 - g. Mr. Swart stated that they have an active new board. He thinks definition and improvement of the contract will help. Mr. Swart also stated that it would be nice and helpful if when the Town does something at the ball diamonds that HHASA was notified. An example would be when the Town put the street millings at the facility.
 - h. Mr. Foster stated that they would get back together to discuss further details.
2. Mr. Cambre reminded the Council of the Earth Day and Bicentennial Celebration 12:00 pm to 3:00 pm on April the 30th at Community Park. Mr. Cambre stated that Jim Buck and Tony Cook will be there to speak. Friends of the Park are having hot dogs, drinks and snacks at noon. There will be a flag raising and planting of a tree. The Boy and Girl Scouts will be having a cleanup of the park that day also.

Comments By Citizens

There were none.

Signatures on Official Documents!

Motion To Adjourn:

Mr. Amos made a motion to adjourn. Mr. Lutz seconded, motion passed.

Signatures of Cicero Town Council

Brett S. Foster, President

Chad B. Amos, Vice-president

Christopher J. Lutz

Robert J. Miller

Craig S. Penwell

Attested: _____
Jan Unger, Clerk Treasurer

The next Cicero Town Council Meeting will be on May 4, 2016, at 7:00 PM at the Cicero Town Hall.