



TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
Tuesday, November 15, 2016
At 7:00 PM

Call To Order: President Brett Foster called the meeting to order and led the Pledge of Allegiance. Mr. Foster said the prayer. Mr. Foster called for the roll call and the members of the Town Council were present or absent as follows:

Present: Brett Foster
Chad Amos
Chris Lutz
Rusty Miller
Craig Penwell

Absent:

Declare a quorum present.

Others Present: Jan Unger, Clerk Treasurer
Charlie Cambre, Park Superintendent
Pat Comer, Street & Utilities Director
Dave Hildebrand, Police Chief
Lance Overholser, Fire Chief
Dan Strong, Cicero/Jackson Township Plan Commission President
Keith Bryant, Town Engineer
Aaron Culp, Town Attorney

Approval of Agenda:

Mr. Amos made a change to the item for the trailer stating it was to move the lift not the tree. Mr. Amos made a motion to approve the agenda as amended. Mr. Lutz seconded, motion passed

Approval of Prior Minutes:

Town Council Special Meeting Minutes, October 26, 2016, 8:30 PM -

Town Council Meeting Minutes, November 1, 2016, 7:00 PM –

Mr. Amos made a motion to approve the Special Meeting Minutes, October 26th and the Council meeting minutes for November 1st. Mr. Lutz seconded, motion passed.

Approval of Claims:

Mr. Amos made a motion to approve the claims as presented. Mr. Miller seconded, motion passed.

Petitions by Citizens:

There were none.

President's Report:

1. Mr. Foster distributed cards to the department heads for their employees and thanked the staff for the good work and wished them Merry Christmas.
2. Mr. Foster stated that the State of the Town was excellent.

Council Committee Reports:

1. Events Committee – No report.

Legal Counsel Report- John Culp:

1. Mr. Culp had nothing to report.

Cicero/Jackson Township Plan Commission Report-Mr. Strong

1. Mr. Strong informed the Council that Linda Wilgus has resigned her position on the Plan Commission. This is an executive appointment and therefore Mr. Foster would make that appointment. Mr. Strong stated that Jack Settlemire is interested. Mr. Foster asked to get a copy of his resume`.
2. **Update on Arbor Homes** – Mr. Strong stated that he met with Arbor Homes and they are ready to come to the Plan Commission on December 14th regarding their petition to rezone. Mr. Strong distributed copies to the Council of the changes that Arbor Homes have made at the Council request and items Arbor Homes needs to proceed. Mr. Strong stated that the changes are highlighted in yellow and the Council did not need to review this evening but take home and review. Mr. Strong also had samples of the siding and the colors that would be available in this development. There was a question about the current zoning and Mr. Strong stated it was R3.
3. Mr. Strong stated that he has David Martin, Tim Fonderoli, Steve Zell and himself on the search committee for the Plan Commission director position from the Plan Commission and would like to have two Council members for the committee also. Mr. Foster stated that Mr. Amos and Mr. Penwell will serve on the committee for the Council.

Town Engineer Report-Mr. Keith Bryant –

Mr. Bryant addressed the following:

1. Mr. Bryant stated that the IDEM investigation for water leaks is complete and the staff is working to make repairs. They are checking flow meters but there hasn't been enough rain yet to get readings. Mr. Bryant stated that the Town had until mid-year 2017 to complete this part of the process.
2. Mr. Bryant informed the Council that Dorsey has seeded and graded and that Shane Dorsey will be sending an e-mail stating that he will come back out in the spring if they need to re-seed.

Old Business:

Council To Approve Memorandum Of Understanding (MOU) Between Town of Cicero and the Cicero Volunteer Fire Department, Inc.

Mr. Culp stated that the MOU was prepared by his firm. Mr. Culp and Ms. Buskill worked with the volunteers and Chief Overholser. Mr. Amos made a motion to approve the Memorandum Of Understanding (MOU) between the Town of Cicero and the Cicero Volunteer Fire Department, Inc. Mr. Miller seconded, motion passed.

Council To Consider The AccuMed Billing Contract.

Mr. Culp stated that he worked with Mr. Overholser on this billing contract. Mr. Culp is good with the billing contract. The effective date will be when the Town receives the Medicaid and Medicare numbers. Mr. Amos made a motion to approve the AccuMed Billing Contract. Mr. Lutz seconded, motion passed.

Council To Consider LED Lighting For Department Buildings.

Chief Hildebrand stated that the cost to replace all of the bulbs and a few fixtures in the police station, fire station, utility barns and the clerk's office is estimated to be around \$21,500 before rebates. This estimate is from American Standard. There was a discussion about how to pay and Ms. Unger said that there was \$15,000 in CCD and that after we saw all of the final estimates some of the costs could come from MVH, water and wastewater respectively. Mr. Penwell made a motion to approve up to \$21,500 for this LED lighting project. Mr. Lutz seconded, motion passed.

Council To Consider Agreement Between The Cicero Town Council And Ms. Kmicikewycz For Community Development Coordinator.

Mr. Culp inquired if this was a contract. Ms. Unger stated that it was not intended as a contract but conditions for a job description. Mr. Culp stated that the last page should be removed. Mr. Penwell made a motion to approve the terms presented by Ms. Kmicikewycz for her continued employment. Mr. Amos seconded, motion passed. A new job description will be written.

Council To Consider Proposals For Main and Jackson Streets And For Path On Main Street.

Mr. Penwell stated that they are moving forward with this project. They have received 4 proposals and they have not been able to review as a group but should be able to report at the next Town Council Meeting. Mr. Amos made a motion to table. Mr. Lutz seconded, motion passed.

Council To Decide On Cameras For The Pocket Park.

Chief Hildebrand stated that the estimated cost for the security cameras for the Pocket Park is \$1,800. Mr. Amos made a motion to approve up to \$2,000 for the security camera project for the Pocket Park. Mr. Miller seconded, motion passed.

Council To Consider Paying For Trailer To Move Lift For Installing Christmas Lights.

Mr. Amos informed the Council that Mr. Comer was able to get the lift needed to install the Christmas lights on the Pocket Park Christmas tree and the Causeway street lights. However, the Town will need to move the lift here and back. The utilities department does not have a large enough trailer to do this. The cost of the trailer is \$100 to and \$100 back. Mr. Lutz made a motion to pay for the trailer out of the Council's budget. Mr. Miller seconded, motion passed.

New Business

Council To Consider Resolution 11-15-2016-2 Transfer Of Funds.

Ms. Unger stated that this was just moving money around to get all of the appropriations balanced before the end of the year. Mr. Amos made a motion to approve Resolution 11-15-2016-2 Transfer Of Funds. Mr. Miller seconded, motion passed.

Council To Consider Acquiring Quotes On Demolishing 40 Short Street And Back Filling And Seeding.

Mr. Amos made a motion to approve moving forward with getting three quotes for the demolition of 40 Short Street owned by the Town. Mr. Lutz seconded, motion passed.

Miscellaneous

1. Does the Council wish to schedule a meeting for December 28/29/30 to pay a final set of claims for the year? The Council decided they would meet on December 30th, 2016 to pay final claims for the year at 6:00 PM.
2. Mr. Cambre stated that the 5-year Plan and the Impact fee for the Parks department will be moved to 2017 as they do not have all of the information they need at this time.
3. Mr. Cambre stated that the Pier project at Red Bridge Park will be moved to 2017. Mr. Bryant will be reviewing the plans, making corrections and Mr. Culp will write a contract. They will then request three proposals. They plan to have this completed in late January or early February.
4. Mr. Miller inquired as to why the Council was receiving the letter from Hamilton County concerning the meeting on the Mallery Drain. Mr. Culp explained that if the County intended to make improvements or changes in a legal drain they had to have a meeting and all property owners the drain crosses have to be notified of the meeting to hear what the county plans to do.
5. Mr. Lutz stated that he has tested the shared drive on Google and it is working. Mr. Amos and Ms. Unger will need to setup a Google account and then it should be ready to go.
6. Mr. Amos informed the Council that the Department Heads had misinterpreted his request for a couple of priority capital projects from each department he would like to move forward. He had stated that he had not discussed with the other Council and what he meant was that he had not discussed with the other Council yet. He had full intentions of doing so.

Comments By Citizens

There were none.

Motion To Adjourn:

Mr. Miller made a motion to adjourn. Mr. Lutz seconded, motion passed.

Signatures on Official Documents

Brett S. Foster, President

Chad B. Amos, Vice-president

Christopher J. Lutz

Robert J. Miller

Craig S. Penwell

Attested: _____
Jan Unger, Clerk Treasurer

The next Cicero Town Council Meeting will be on December 6, 2016, at 7:00 PM at the Cicero Town Hall.