



TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
Tuesday, March 20, 2018
At 7:00 PM

Call To Order: President Rusty Miller called the meeting to order and lead the Pledge of Allegiance. Mr. Foster gave the prayer. President Miller called for the roll call and the members of the Town Council were present or absent as follows:

Present: Chad Amos
Brett Foster
Chris Lutz
Rusty Miller
Craig Penwell

Absent:

Mr. Miller declared a quorum.

Others Present: Jan Unger, Clerk Treasurer
Charlie Cambre, Park Superintendent
Pat Comer, Street & Utilities Director
Dave Hildebrand, Police Chief
Lance Overholser, Fire Chief
Shae Kmicikewycz, Community Development Specialist
C. J. Taylor, Cicero/Jackson Township Plan Commission Director
Aaron Culp, Town Attorney
Dan Strong, Cicero/Jackson Township Plan Commission President

Approval of Agenda:

Mr. Amos asked to move all the bids on the agenda to be opened after Umbaugh speaks, including MSRP and all of the items under Old Business. Mr. Amos also asked to move On Ramp from New Business to after opening the bids. Ms. Unger asked to add the Redevelopment Commission Report to Miscellaneous. Mr. Amos made a motion to approve Agenda as amended. Mr. Foster seconded, motion passed.

Umbaugh to review the water and wastewater Financial Management Reports for 2017 with the Council.

Deen Rogers with Umbaugh addressed the Council and introduced Scott Hadler and Associate. Mr. Rogers stated that he often used Cicero as a model for increasing rates. Cicero has had small incremental increases each year instead of having a large increase over a long period of time. Having done that Cicero has maintained a positive balance in their water and wastewater accounts. Mr. Rogers then reviewed the 2017 Financial Management Report prepared by Umbaugh. In 2017, the budget was slightly higher than the actual expenses. Revenues were higher mostly due to the increase in tap fees. Similar picture is projected for 2018. Mr. Rogers reviewed the forecasted receipts and disbursements for 2018, 2019 and 2020. Mr. Rogers stated that the debt service payment for 2020 included an anticipated bond issue through the SRF in the amount of \$1,576,000 amortized over twenty years with an interest rate of 2%. Mr. Rogers is projecting a net

increase in fund balances. Mr. Rogers inquired if the Council had any questions and they did not.

Mr. Hadler then addressed the Water Financial Management Report for 2017. Mr. Hadler stated that there is a similar situation for the Water Fund. In 2017, the budget was slightly higher than the actual expenses. Mr. Hadler is predicting a similar situation for the 2018 budget. Revenue was higher mostly due to the increase in tap fees. Mr. Hadler reviewed the forecasted receipts and disbursements for 2018, 2019 and 2020 and it is predicted that there will be a slight increase in the operating balances. The 1999 bonds will be paid off in 2020. Mr. Hadler stated that the Water Fund was in good shape. Mr. Hadler inquired if there were any questions and the Council had none.

Council To Open MSRP Historic Façade Renovations Bids.

Brent Mathers conducted the opening of the one bid received by the Town: The bid was from Kemna Restoration and Construction, Inc. out of Indianapolis with Façade Restoration experience. The bid was in the amount of \$1,056,440.00. Mr. Penwell made a motion to take the bid under advisement. Mr. Foster seconded, motion passed.

Council To Open Bids For The Golf Cart.

There were eight bids and they were opened as follows:

- | | |
|---------------------------|------------|
| 1. Shawn & Nicol Cherry | \$ 750.00 |
| 2. Yousef Dabbagh | \$ 258.00 |
| 3. Randall Hubbell | \$ 505.85 |
| 4. Matt Higginbotham | \$ 751.00 |
| 5. Susan Underwood | \$1,156.00 |
| 6. James & Monica Liebert | \$1,251.00 |
| 7. Paul Gibson | \$1,381.81 |
| 8. Shannon Fiddler | \$ 350.00 |

Mr. Amos made a motion to approve the bid from Mr. Gibson for \$1,381.81. Mr. Penwell seconded, motion passed.

Council To Open Bids For The 2012 Silver Chevrolet Tahoe:

There were six bids and they were opened as follows:

- | | |
|---------------------|-------------|
| 1. Asia Motors Inc. | \$10,807.00 |
| 2. Yousef Dabbagh | \$ 8,200.00 |
| 3. Aaron Spicer | \$11,501.00 |
| 4. Randy Hubbell | \$10,222.22 |
| 5. Dave Hildebrand | \$ 9,925.00 |
| 6. David A. Hartman | \$11,214.95 |

Mr. Amos made a motion to approve the bid from Aaron Spicer in the amount of \$11,501.00. Mr. Foster seconded, motion passed.

Council To Open Bids For The 2006 Blue Chevrolet Tahoe:

There were six bids and they were opened as follows:

- | | |
|----------------------|------------|
| 1. Matt Higginbotham | \$2,151.00 |
| 2. Yousef Dabbagh | \$1,258.00 |
| 3. Asia Motors Inc. | \$3,395.00 |
| 4. Shannon Fiddler | \$ 601.00 |
| 5. Randy Hubbell | \$3,111.25 |

6. David Hartman \$2,803.74

Mr. Foster made a motion to approve the bid from Asia Motors Inc. in the amount of \$3,395.00. Mr. Lutz seconded, motion passed.

Council To Open Proposals For Concrete Walk From Walking Path To Kayak Dock:

The Council received three proposals and they were opened as follows:

1. Prater & Sons Concrete, Inc. \$4,750.00
2. Tragessor Concrete Forms, Inc. \$5,860.00
3. Dorsey Enterprises Concrete LLC \$7,000.00

Mr. Amos made a motion to approve the proposal from Prater & Sons Concrete, Inc. in the amount of \$4,750 contingent on review by Mr. Culp and insurance and e-verify documents. Mr. Foster seconded, motion passed.

Council To Open Proposals For The Ez Dock For The Kayak Launch

Council received three proposals and they were opened as follows:

1. Deaton's Waterfront Services \$28,192.57
2. Greater Lakes EZ-Dock \$36,811.67
3. Team Reil Inc. \$35,660.00

Mr. Penwell made a motion to approve the proposal from Deaton's Waterfront Services in the amount of \$28,192.57 contingent on review by Mr. Culp and insurance and e-verify documents. Mr. Amos seconded, motion passed.

Mr. Cambre stated that Deaton discounted \$1,800.00 toward the Kayak launch.

Council To Open Proposals For Addition To Red Bridge Community Building.

Council received two proposals and they were opened as follows:

1. Clear View Inspections Inc. \$19,551.59
2. Pickett Homes & Remodeling LLC \$19,450.00

Mr. Lutz made a motion approve the proposal from Pickett Home & Remodeling LLC in the amount of \$19,450.00 contingent on review by Mr. Culp and insurance and e-verify documents. Mr. Amos seconded, motion passed.

Council To Discuss WiFi With On Ramp.

Joe Cox, president of the EDC, explained to the Council that the EDC has been working with On Ramp to provide wireless service to the rural areas around Cicero. They have antenna in Noblesville and Arcadia. They would like to put equipment on both of Cicero's water towers. These antennas reach 20-25 miles. They would pay \$1,500 annually to the Town. They also would offer the Town a 20% discount for services purchased by the Town. Mr. Cox stated that this would probably not be implemented until the façade project was completed. Mr. Cox was asking for permission for Mr. Culp to draw up an agreement with On Ramp. Mr. Culp stated that he drew up the agreement for Arcadia. Mr. Amos inquired about the updating of equipment and Mr. Cox stated that it is all wireless. Mr. Foster made a motion to approve Mr. Culp drawing up the agreement with On Ramp. Mr. Amos seconded, motion passed.

Approval of Prior Minutes:

Town Council Meeting Minutes, March 6, 2018, 7:00 PM –

Mr. Lutz made a motion to approve the Town Council Meeting Minutes, March 6, 2018. Mr. Amos seconded, motion passed.

Approval of Claims:

Mr. Amos made a motion to approve the Claims as presented. Mr. Foster seconded, motion passed.

Petitions by Citizens:

There were none.

President's Report:

1. Mr. Miller stated that he was appointing Mr. Mark Diller to the Plan Commission.

Council Committee Reports:

1. OCT Report – Mr. Miller stated that the Taste of Chocolate went well. OTC is selling tickets for this years Dine on the Causeway online. This week is the Third Thursday event.
2. EDC – Mr. Lutz inquired of Mr. Cox if he was able to get an e-mail address through the Town's service. Mr. Cox said he has.
3. 911 Committee Update – Mr. Lutz stated that he met Monday afternoon with the 911 Board as a representative for the Northern Hamilton County Communities. There was a discussion about how the expense for the calls was distributed. There was a mention that the County may pick up Northern Hamilton County. This has not gone to the Hamilton County Commissioners for approval. They will meet on April 4th. These Northern Hamilton County Communities would still not have any voting rights. Police Chief Hildebrand stated that they discussed this at the Chief's meeting this week and the idea is speculative but seemed favorable.

Legal Counsel Report- Aaron Culp:

1. Mr. Culp stated that he had nothing at this time.

Cicero/Jackson Township Plan Commission Report-C.J. Taylor/Mr. Strong.

1. Mr. Strong informed the Council that the Plan Commission is looking at the Recreational Vehicle Parking Ordinance. The Plan Commission is holding a Community Forum on Tuesday April 10, 2018 at 7:00 PM at Red Bridge Park Community Building to get community input.
2. Mr. Strong introduced Mr. Johnathon Isaacs, land acquisition manager for MI Homes. Mr. Issacs stated that they have been working on the project for about six months and are getting closer to finalizing an agreement with the Town. They would like to move dirt in June this year and have streets and infrastructure in late this fall. In the Spring of 2019 they would like to be able to get building permits. The agreement includes language about upgrading the Hidden Bay lift station and the Morse Landing lift station in addition to a new lift station on Tollgate. It discussed the use of C900 waterlines and the savings to the Town and MI Homes. A sticking point is the engineering fees, and this is yet to be worked out. When the agreement is complete they would like for it to be the overriding document for the development. Mr. Bryant stated that United needs more detailed construction documents before they have a better idea of what the cost will be. Mr. Culp does not want the engineering cost portion to be a separate document, he wants it to be included in this agreement. Mr. Isaacs is not looking for final approve for the agreement tonight. He stated that there is still work on the agreement to be complete. He is looking for some comfort zone to continue moving forward with the project. The Council assured him that they wanted the development. Mr. Lutz stated he could give conceptual approval. Mr. Foster wanted to approve the agreement based on Mr. Culp, Mr. Strong and Mr. Bryant's approval. It was decided that the agreement was not quite ready for one item if Mr. Bryant is not ready to get an estimate on the engineering. In general, the Council is in favor of the project.

Town Engineer Report-Mr. Keith Bryant –

Mr. Bryant discussed the following:

1. Mr. Bryant stated that he has heard back from IDEM on the Town's proposed agreement for the I & I problem. They said that they would look at it and get back in a timely manner.
2. Mr. Bryant stated that they haven't worked on the preliminary engineering report as they are waiting on IDEM's decision.
3. Mr. Bryant stated that they are working on the plans for East Jackson Street for the sidewalks.

Old Business:

None.

New Business

Council To Consider Resolution 03-20-2018-1 Resolution to Transfer Dormant Fund Balance Sewer Construction Account.

Ms. Unger explained that in 2013 the Town issued a sewer bond. The construction money was put in a separate fund. The project has been completed for some time and there is a remaining balance in the construction fund in the amount of \$32,948.28. This transfer will move the balance to the Sewer Improvement fund and close the construction account. Mr. Foster made a motion to approve Resolution 03-20-2018-1 a Resolution to Transfer the Dormant Fund Balance in the Sewer Construction Account to the Sewer Improvement Fund.

Council To Consider Resolution 03-20-2018-2 Transfers For Police, Plan, SWU, Fire and Park.

Mr. Foster made a motion to approve Resolution 03-20-2018-2 Transfers For Police, Plan, SWU, Fire and Park. Mr. Amos seconded, motion passed.

Council To Consider Advertising For Additional Appropriation For MVH ; For MVH For Sidewalks; and Police For Fuel.

Ms. Unger stated that there are some additional appropriations that need to be completed and she needs permission to advertise. One is the \$11,501 for the police vehicle that was sold this evening to put the money back in the Police appropriations. One is \$16,000 for MVH for the purchase of the gator. The last one is for the sidewalks on East Jackson Street of which a portion would come out of MVH. Ms. Unger inquired if there has been a decision made as to how this project would be funded. Mr. Lutz stated that the final decision has not been made. Mr. Lutz reviewed the budget plan for MVH that Ms. Unger prepared and stated that the comfort zone was to use only \$180,000 out of MVH. This would leave approximately \$100,000 annually in the MVH Fund balance. Ms. Unger stated that the states requirement to use half of the MVH revenue for roads complicates the budgeting as that half must be isolated, so it will not be spent on other items. If the road money is not spent annually, it will carry over to the next year which would give a false balance each year end. Mr. Comer said he was okay with only \$100,000 carry over.

There was a Council discussion in which Mr. Lutz explained the other \$200,000 for the project could come out of the Bond money. Mr. Miller was not in favor of taking that much out of the Bond. Mr. Penwell thought it might be a tradeoff for the Jackson/Main intersection as the road money could be used there. Discussion continued. Mr. Amos made a motion to approve moving forward with the \$11,501 for Police, \$16,000 for MVH gator and \$180,000 from MVH for sidewalks/lighting. Mr. Foster seconded, motion passed.

Council To Consider Adopting The Amended AIM Trust Agreement.

Mr. Amos made a motion to approve the Amended AIM Trust Agreement. Mr. Penwell seconded, motion passed.

Miscellaneous

1. Ms. Unger explained that the State requires that she give the Council a report each year before April 15th regarding the activity of the Redevelopment Commission for the previous year. This report shows the balances, expenses and revenue for the TIF Districts for the Town. This report is submitted to the DLGF through Gateway. Ms. Unger said there was a copy of report in the Councils packets for this meeting. Ms. Unger inquired if there were any questions and there were none.
2. Mr. Amos informed the Council that they have started cutting the smaller trees on East Jackson. Mr. Amos stated that he has spoken with the owner of the property with the hedge along the walk. The owner is concern that the hedge will be damaged. Mr. Amos stated that he needed to trim the hedge back to the edge of the sidewalk and the Town would try not to damage it during the removal of the existing sidewalk but there are no absolute guarantees. The property owner was good with the overall project.
3. Mr. Cambre informed the Council that the work at the Sports Complex is coming along. The have moved stone into position and have enough to run it to the tower.
4. Mr. Cambre informed the Council that the have removed the old soil around 331 E. Jackson and replaced it with good soil. The shrubs and mulch have been ordered.

Comments By Citizens

There were none.

Motion To Adjourn:

Mr. Foster made a motion to adjourn. Mr. Lutz seconded, motion passed.

Signatures on Official Documents!

Robert J. Miller, President

Christopher J. Lutz, Vice-president

Chad B. Amos

Brett S. Foster

Craig S. Penwell

Attested: _____
Jan Unger, Clerk Treasurer

The Next Cicero Town Council Meeting will be on April 3, 2018, at 7:00 PM at the Cicero Town Hall.