



# CICERO / JACKSON TOWNSHIP PLAN COMMISSION

## Required Inspections

**#1 Temporary Electrical Pole:** When the temporary pole set once the meter box, disconnect and GFCI outlets are installed. Temporary pole is required to be grounded to meet current standards.

**#2 Footer/ Forms:** When all footing are formed and the reinforcement steel is in place. All water must be pumped out and holes scraped clean to solid ground. Inspection shall be done prior to concrete being poured.

**#3 Underslab:** When the underground perimeter drain and/or under-slab plumbing is in place prior to it being covered. Ground should be level and all construction debris shall be removed from foundation area. 6 mil vapor barrier shall be present at the job site.

**#4 Foundation:** When the foundation walls, anchor bolts, seal and sill plates are in place. This inspection shall be done prior to backfill and any required water proofing and insulation shall be in place.

**#5 Rough-In Inspection:** Fire stop shall be in place at chases, upper and lower plates and all horizontal wall and floor cavities of 10 ft. or more.

**Frame:** When the roof is in place, windows and doors are in and the house wrap is on the exterior.

**Rough Electrical:** When all electrical conduit, wire, panels, outlet boxes, switch boxes, equipment boxes, isolation switch boxes, etc. have been properly installed, all joints in boxes have been connected. Low voltage and fire alarm wiring shall be in place.

**Rough Heating:** When all ductwork has been installed and properly supported, A/C lines run, equipment platforms built, provisions made for combustion air, and entire rough system is complete. Tape or mastic of fiberglass duct joints. Fireplace (If applicable) shall be installed in accordance with current standards.

**Rough Plumbing:** When all rough plumbing lines, vents, laterals, etc. have been completed and test (when required) is applied to the system.

**#6 Energy Inspection:** When all side wall and batt insulation has been installed. Exterior boxes, and interior spaces around windows and doors shall be sealed at the interior. If ceiling is to be blown in the soffit baffles shall be installed.

**#7 Final Inspection:** ***ALL OTHER REQUIRED INSPECTIONS MUST BE COMPLETE AND APPROVED BEFORE A FINAL BUILDING INSPECTION WILL BE MADE.*** When all electrical systems, outlets, lights, equipment, etc. shall be complete; including switch plates, outlet covers, labeling of breaker panel switches, etc. and street address numbers installed on building. All plumbing shall be installed and water pressure to the fixtures. The site shall be clear of trash and debris, landscaping in place and the building ready for occupancy.

**Occupying or using a structure/ or improvement without a Certificate of Occupancy or Certificate of Compliance will result in a fine of \$1258.00.**

A \$60.00 Residential/ \$100.00 Commercial Re-Inspection fee will be charged for any inspection that is not complete and/or inaccessible for the Inspector at the time of the inspection.

I, the undersigned, agree to call for scheduling 24 hours prior to required inspections. If missed or incomplete, I agree to pay all fines/penalties. If work has been done prior to inspection, I agree to uncover and/or remove any area requested to allow proper inspection.

Date \_\_\_\_\_

Owner/ Contractor\* \_\_\_\_\_

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**\*REQUIRED INFORMATION NEEDED\***