



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
Wednesday, November 20, 2018  
At 7:00 PM**

**Call To Order:** President Miller called the meeting to order and lead the Pledge of Allegiance. Mr. Brett Foster gave the prayer. Mr. Miller called for the roll call and the members of the Town Council were present or absent as follows:

<b>Present:</b>	Chad Amos	<b>Absent:</b>
	Brett Foster	
	Chris Lutz	
	Rusty Miller	
	Craig Penwell	

Mr. Miller declared a quorum.

**Others Present:**

- Jan Unger, Clerk Treasurer
- Pat Comer, Street & Utilities Director
- Jim Hunter, Police Chief
- Lance Overholser, Fire Chief
- C. J. Taylor, Cicero/Jackson Township Plan Commission Director
- Aaron Culp, Town Attorney
- Keith Bryant, Town Engineer
- Dan Strong, Cicero/Jackson Township Plan Commission President
- Bruce Freeman, President of Stormwater Management Board

**Approval of Agenda:**

Mr. Penwell made a motion to approve the Agenda as presented. Mr. Foster seconded, motion passed.

**Approval of Prior Minutes:**

Town Council Meeting Minutes, November 7<sup>th</sup>, 2018, 7:00 PM – Mr. Lutz made a motion to approve the minutes of November 7<sup>th</sup>, 2018 as presented. Mr. Amos seconded, motion passed.

**Approval of Claims:**

Mr. Amos made a motion to approve the claims as presented. Mr. Foster seconded, motion passed.

**President's Report:**

1. President Miller distribution of Christmas cards to the Department Heads for them and their staff.

**Council Committee Reports:**

1. OTC Report – Mr. Miller reported that Jama Fernung, owner of Delullos restaurant, is a new board member for OTC. Mr. Miller reported that December 1<sup>st</sup> will be the Tree Lighting Festival. Mr. Miller stated that OTC is interested in assisting with the Kiosk but do have some concern regarding ongoing costs. They have a few questions.

2. EDC Report – Mr. Lutz stated that EDC is also interested in assisting with the Kiosk, but they are interested in the potential reoccurring expenses. Mr. Miller stated that the Chamber might also be asked if they are interested.
3. Chief Hunter stated that Jackson Street would be closed on December 1<sup>st</sup> from 4-7 pm.

**Council To Open Bids For Morse Landing And Hidden Bay Lift Station Upgrades.**

The Council received one bid for the Morse Landing and Hidden Bay Lift Station Upgrades.

- |                                      |           |
|--------------------------------------|-----------|
| 1. Atlas Excavating, Inc. Base Bid - | \$749,760 |
| a. Mandatory Alternate No.1 -        | \$ 38,790 |
| b. Mandatory Alternate No.2 -        | \$ 48,400 |

**Council To Hold A Public Hearing On Ordinance 10-09-2018-2 An Ordinance of the Town of Cicero Adopting New Stormwater Utility Rates.**

**Petitions by Citizens:**

- 1.

**Legal Counsel Report- Aaron Culp:**

**Cicero/Jackson Township Plan Commission Report-C. J. Taylor/Dan Strong:**

1. No report this evening.

**Town Engineer Report - Mr. Keith Bryant**

Mr. Bryant reported on the following:

1. I & I – the preliminary engineer report has been reported. Mr. Miller stated that he received an e-mail from SHPO which stated “Based on our analysis, it has been determined that to historic properties will be altered, demolished, or removed by the proposed project. This identification is subject to the following conditions: The project activities remain within areas disturbed by previous construction. Mr. Bryant stated that they are close to getting approval on the PER.
2. MI Homes – Mr. Bryant informed the Council that they have installed the lift station structure for the development. The contractors are busy at different developments and so there are times when they are not working in Cicero. Mr. Bryant stated that the request for bids are out on the Morse Landing and Hidden Bay lift stations. Those bids will be due for the November 20<sup>th</sup> Council meeting.

**Old Business:**

**Council To Consider Whether Or Not To Put The Town’s Name In The Hat For The Drawing Of A 42” Kiosk Being Randomly Given Away By Indiana Housing & Community Development Authority (IHCDA).**

Ms. Kmicikewycz stated that if the Council decided to put their name in the hat, they would have to pass a resolution. Ms. Kmicikewycz stated that there would be ongoing maintenance for which they would be committing to; therefore, they should consider the option seriously. There was a discussion on what the maintenance might be and how and where it would be installed. Ms. Kmicikewycz stated that Decatur has one and Ms. Unger stated that she would contact them about the maintenance. The Council is leaning

toward moving forward but will wait until the November 20<sup>th</sup> meeting. Mr. Miller asked for the resolution to be ready on the 20<sup>th</sup>.

**Council To Consider Resolution 11-07-2018-1 Authorizing Issuance of Individual Procurement Cards And Approval Of Bank of Montreal Corporate MasterCard Program Member Account Agreement.**

Mr. Amos made a motion to approve Resolution 11-07-2018-1 Authorizing Issuance of Individual Procurements Cards and to approve the Bank of Montreal Corporate MasterCard Program Account Agreement and allow Mr. Miller to sign.

**Council To Consider Hiring Of Ninth Office For Police Department.**

Mr. Foster made a motion to table. Mr. Amos seconded, motion passed.

**Council To Consider Contract Agreement With Pickett Construction For Remodel Of The Police Station.**

After a brief discussion, Mr. Foster made a motion to table for more time to review. Mr. Penwell seconded, motion passed.

**Council To Ratify Re-sending Updated Letter Of Support for Hamilton County's Application For Funding To Upgrade A Portion Of 236<sup>th</sup> Street from US 31 To Deming Road And Mr. Miller Signing.**

Mr. Foster made a motion to ratify the resending of an updated letter of support for Hamilton County's application for funding to upgrade a portion of 236<sup>th</sup> Street from US 31 to Deming Road and Mr. Miller signing. Mr. Amos seconded, motion passed.

**Council To Consider Ordinance 11-07-2018-2 Amending The Town's Sick Time Policy.**

Mr. Culp stated that he took the verbiage he had presented to the Council and translated into the ordinance. There was a brief discussion and Mr. Amos made a motion to table. Mr. Lutz seconded, motion passed.

**Council to Consider Replacing Water Main On East Jackson Between SR 19 And Edge Of Town.**

Mr. Lutz inquired as to the route the water main would take. Mr. Comer stated that it would begin at Harrison and end shortly after the utility's office on Jackson Street. There was a discussion about the size of the water line. Mr. Bryant stated that he recommends an 8" line. Mr. Lutz inquired if it is okay to go from a 6" line to an 8" and Mr. Bryant stated that it is. Mr. Taylor inquired about replacing the manholes. Mr. Comer stated that they are cement and/or lined. Mr. Bryant stated that it would not hurt to look at them. Mr. Bryant stated that it would take \$4,000-\$5,000 to replace or \$2,000-\$3,000 to line. Mr. Bryant and Mr. Comer are to get back to the Council on November 20<sup>th</sup>

**New Business**

**Miscellaneous**

1. Mr. Amos stated that he would like for the Council to see a tabletop model Mr. Strong has prepared of the Jackson and Main Street intersection. Mr. Strong brought the model and the following aspects were described:

- a. 3” rise elevated cross walks
- b. Signal devices installed
- c. Move pole at Pizza House
- d. Extend side walk along Pizza House
- e. Extend sidewalk along La Cascada
- f. Cross walks on Main Street
- g. Possibly add island on each side of Main Street on Jackson Street

There was a discussion regarding some options. Mr. Lutz said he would go look at the one at Rangeline at the Ace Hardware.

2. Mr. Lutz announced that Mr. Comer has given notice of his retirement. Mr. Lutz stated that he would like to facilitate the hiring of the new Director of Street and Utilities. He would like to include Mr. Strong and Mr. Amos.
3. Mr. Lutz stated that there has been a request from a developer to meet with the Council. Mr. Lutz stated that they would like to meet sometime between November 12-16<sup>th</sup>. He asked the Council to consider who would like to attend. They will let him know and what date will work.
4. Ms. Unger stated that the employee luncheon pitch-in will be on December 14<sup>th</sup> at Red Bridge Community Building beginning at 11:30.
5. The Council decided to cancel the Staff Meeting on December 15<sup>th</sup> due to a scheduling conflict with the BZA.
6. Bruce Freeman, Storm Water Management Board President, inquired if the letters have been sent to the business owners regarding the increase in storm water fees. Mr. Taylor stated that they are to be sent out tomorrow. Mr. Taylor stated that he also is preparing a PowerPoint for the public hearing on November 20<sup>th</sup>. Mr. Lutz ask that Mr. Taylor send it to him prior to the meeting.

**Comments By Citizens**

None.

**Signatures on Official Documents!**

**Motion To Adjourn:**

Mr. Foster made a motion to adjourn. Mr. Amos seconded, motion passed.

**Signatures on Official Documents!**

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Robert J. Miller, President

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Christopher J. Lutz, Vice-president

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Chad B. Amos

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Brett S. Foster

\_\_\_\_\_  
Craig S. Penwell

Attested: \_\_\_\_\_  
Jan Unger, Clerk Treasurer

**The Next Cicero Town Council Meeting will be on November 20, 2018, at 7:00 PM at the Cicero Town Hall.**