



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
Wednesday, June 4, 2019  
At 7:00 PM**

**Call To Order:** Vice President Penwell called the meeting to order, led the Pledge of Allegiance and Mr. Taylor gave the prayer. Vice President Penwell called for the roll call and the members of the Town Council were present or absent as follows:

**Present:** Chad Amos  
Craig Penwell  
Jack Russell  
Dan Strong

**Absent:** Chris Lutz

Vice President Penwell declare a quorum present.

**Others Present:** Jan Unger, Clerk Treasurer  
Terry Cooper, Street & Utilities Director  
Jim Hunter, Police Chief  
Lance Overholser, Fire Chief  
C.J. Taylor, Cicero/Jackson Township Plan Commission Director  
Aaron Culp, Town Attorney  
Bruce Freeman, Storm Water Management Board President

**Approval of Agenda:**

Mr. Strong ask to add a discussion on a special meeting to address some items from the Retreat under Miscellaneous. Mr. Amos made a motion approve the agenda as amended. Mr. Russell seconded, motion passed.

**Approval of Prior Minutes:**

**Town Council Meeting Minutes, May 21, 2019, 7:00 PM –**

Mr. Amos made a motion to approve the minutes from Town Council Meeting, May 21, 2019. Mr. Russell seconded, motion passed.

**Approval of Claims:**

Mr. Amos made a motion to approve the claims for June 4, 2019. Mr. Russell seconded, motion passed.

**Petitions by Citizens:**

1. There were none.

**President's Report:**

1. Vice President Penwell read a letter from Jackson Township Fire Chief Jeff Muszar. Chief Muszar commend Officer Jeff Rednour for his life saving efforts for a cardiac arrest patient at Bear Slide Golf Course stating that because of Officer Rednour's action Chief Muszar believes this patient is alive today.

**Council Committee Reports:**

- 1. OTC – Mr. Russell said that OTC is currently working on sponsorships for the Dine. Mr. Amos stated that some of the material he saw for sponsorship stated that the top sponsor would have their name/business on a sign displayed for six months. He wants to make sure that this is compliant with the sign ordinance. Usually, we only allow that for two or three months.
- 2. EDC – Nothing to report.
- 3. SWU Management Board Report – Mr. Freeman stated he has nothing this evening.

**Legal Counsel Report- Aaron Culp:**

- 1. Mr. Culp stated that he has sent information to the Council that he has received from other entities who have ordinances regarding no parking in yards. He asked them to review and get back with him on their comments.
- 2. Mr. Culp has sent a preliminary bike ordinance amendment to Mr. Russell for review. It clears up some of the language in the current ordinance that does no longer applies.
- 3. Mr. Culp stated that he has spoken with Commissioner Heirbrandt regarding the Public Safety Tax. It was suggested that the Towns that most need the support each pass a resolution stating that they want the tax. Mr. Culp stated that there are 8 members of the LIT Board, one from each municipality. To pass, they need 50% of the member ship plus one. The tax would be .08% and would pay the full cost of the 911 service. Mr. Amos inquired if that includes equipment. Mr. Culp said it would. Mr. Culp will be working with the DLGF to get the language correct. Mr. Culp stated that the Resolution should be ready by the first meeting in July. The consensus of the Council was to move forward.

**Cicero/Jackson Township Plan Commission Report-Mr. Taylor**

- 1. Mr. Taylor stated that he has distributed the following report to the Council:

<b><u>Permit Revenue:</u></b>	May 2019 = \$17,279	YTD: \$29,672
	May 2018 = \$5,173	YTD: \$30,074
	Difference: Month = \$12,106 / 234%	YTD: \$402 / 1%

We have issued a total of 27 building permits for May 2019.  
 Fourteen were inside the corporate limits (of which 1 was a new home).  
 We have issued 13 in Jackson Township (of which 2 were new homes).  
 We have been working on code enforcement on various properties.  
 We have hired Mr. Andrew Cirner to replace Emily Russell. Andrew is currently training alongside Mrs. Russell.

**Town Engineer Report-Mr. Keith Bryant –**

Mr. Bryant was not available but sent the following Engineer Report:

- 1. SRF – I & I Reduction Project - Plans were reviewed with Terry Cooper and Matt Dodson on 5/30/19. We are updating final details now. Based upon the tentative schedule emailed to everyone on 5/23/19, we would like to get the Front End Document Certification (e-mailed) and the revised Authorized Representative Resolution (e-mailed) approved, scanned and returned to us tomorrow for the SRF submittal. Assuming we obtain SRF bid authorization in a timely manner, we would like to set the bid date for a special Town Council Meeting on 7/18/19 for the SRF funding reasons noted in your

above referenced email. Please discuss and confirm a time on 7/18 if possible. If not, perhaps 7/17?

- a. Regarding the Resolution, Mr. Amos made a motion to authorize Mr. Lutz to be the Authorized Representative and to approve the resolution. Mr. Strong seconded, motion passed
- b. Regarding the meeting date. Mr. Amos made a motion to have the meeting on July 17, 2019 at 7:00 pm at the Town Hall. Mr. Strong seconded, motion passed.
2. MI Homes / Tamarack Development: Project construction continues. We witnessed a force main hydrostatic test and road subgrade proof rolling today.
3. Morse Landing Section 1 / Hidden Bay Front Lift Station Improvements: We have reviewed various material submittals, but no work will begin until the pumps and controls are delivered.
4. East Jackson Street Project: The contractor Schutte – Lookabill (SLC) is working on the water main installation. They are also submitting shop drawings for other materials that we are reviewing. They have been able to work with little or no full traffic closures to date. As discussed before, we anticipate a potential electrical service cost from Duke that we will be reviewing and forwarding to the Town at some point in the near future.

### **Old Business:**

**Council To Discuss Utility Connections For Kent Stuary’s Property, 7670 E. 236<sup>th</sup> Street.**  
*(Continued from 2-5-2019)*

**Council To Consider Ordinance 05-08-2019-3 An Ordinance Amending The Deposit Fees.**  
*(Remain Tabled 5-8-2019)* Remained tabled but Mr. Culp stated that there would be a webinar in June that Ice Miller would be conducting discussing HB 1347.

**Council To Consider Ordinance 05-08-2019-4 An Ordinance Amending The Reconnection Fee For Water Shutoff For Non-payment.**  
*(Tabled 5-8-2019)*

### **New Business**

**Council To Consider Ordinance 06-04-2019-1 An Ordinance Amending Ordinance 08-21-2018-5 An Ordinance Creating A separate Ambulance Fund For The Receipt And Disbursement of ALS Money Associated With The Cicero Ambulance Service.**

Chief Overholser reviewed what was being requested. The Ambulance Fund established last year and appropriated this year includes CPR and Fire Prevention supplies to be paid out of Ambulance Fund. However, it doesn’t include reimbursements from CPR and Fire supplies to be deposited into that fund. Since the Ambulance Fund is for more than just ambulance repair/replacement and supplies, it was determined that the name should reflect the actual use. Therefore, the revenue from the CPR and Fire Prevention reimbursements should be placed in that fund. Mr. Strong made a motion to approve Ordinance 06-04-2019-1 An Ordinance Amending Ordinance 08-21-2018-5 An Ordinance Creating A Separate Ambulance Fund For The Receipt And Disbursement of

ALS Money Associated With The Cicero Ambulance Service. Mr. Russell seconded, motion passed unanimously.

**Miscellaneous**

1. Mr. Strong informed the Council that there are four or five items that he thinks the Council should wrap up from the Retreat. He would like to request a Special meeting. It was decided that the Staff Meeting on June 13<sup>th</sup> would be moved to 6:00 pm and that the Council would meet from 7-8:30 pm after the Staff meeting.
2. Steve Carter, Regional Director/Senior Advisor for Senator Mike Braun, addressed the Council thanking them for their public service. He stated that if there is anyway their office could help with anything or has any questions to please let him know.

**Comments By Citizens**

There were none.

**Motion To Adjourn:**

Mr. Amos made a motion to adjourn. Mr. Strong seconded, motion passed.

**Signatures on Official Documents!**

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Christopher J. Lutz, President

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Chad B. Amos

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Craig S. Penwell

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Richard J. Russell V

\_\_\_\_\_  
Dan Strong

Attested: \_\_\_\_\_  
Jan Unger, Clerk Treasurer

**The Next Cicero Town Council Meeting will be on June 18, 2019, at 7:00 PM at the Cicero Town Hall.**