



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
Tuesday, October 3, 2017  
At 7:00 PM**

**Call to Order:** President Chad Amos called the meeting to order and led the Pledge of Allegiance. Mr. Foster said the prayer. Mr. Amos called for the roll call. The members of the Town Council were present or absent as follows:

**Present:** Chad Amos  
Brett Foster  
Chris Lutz  
Rusty Miller  
Craig Penwell

**Absent:**

Mr. Amos declared a quorum present.

**Others Present:** Jan Unger, Clerk Treasurer  
Charlie Cambre, Park Superintendent  
Pat Comer, Street & Utilities Director  
Dave Hildebrand, Police Chief  
Lance Overholser, Fire Chief  
C. J. Taylor, Cicero/Jackson Township Plan Commission Director  
Aaron Culp, Town Attorney  
Dan Strong, Cicero/Jackson Township Plan Commission President  
Paul Utterback, Storm Water Management Board President

**Approval of Agenda:**

Mr. Penwell made a motion to approve the agenda as presented. Mr. Lutz seconded, motion passed.

**Public Hearing on 2018 Town of Cicero Budget.**

Mr. Amos stated that tonight was the public hearing on the 2018 Budget and ask to open the hearing. Mr. Foster made a motion to open the public hearing. Mr. Miller seconded, motion passed. Mr. Amos ask Ms. Unger to read the proposed 2018 Budget which she did. Mr. Amos inquired if there were any questions or comments by the public. There were none. Mr. Lutz made a motion to close the public hearing. Mr. Penwell seconded, motion passed. Mr. Amos stated that the adoption of the 2018 Budget would be October 17, 2017.

**Approval of Prior Minutes:**

Town Council/Department Head Meeting Memorandum, September 14, 2017, 7:00 PM –  
Town Council Meeting Minutes, September 19, 2017, 7:00 PM –  
Mr. Penwell made a motion to approve all minutes as presented. Mr. Lutz seconded, motion passed.

**Approval of Claims:**

Mr. Miller made a motion to approve the claims as presented. Mr. Lutz seconded, motion passed.

**Petitions by Citizens:**

There were none.

**President’s Report:**

1. Mr. Amos stated that there were around 400 attendees at the pier dedication. There was a nice article in the Hamilton North Reporter. Mr. Amos stated that the food, music, and fishing were good. He thanked Mr. Cambre for his work on this project.
2. Mr. Amos then stated that he was approached by Friends of the Park to see if the pier area could be named Charlie’s Pier or Charlie’s Landing. Mr. Amos stated that a sign could be installed naming this area if the Council so chose to do this. There was a discussion. Mr. Foster made a motion to approve naming the area Charlie’s Landing and installing a sign. Mr. Miller seconded, motion passed 4-1 with Mr. Lutz voting nay. Mr. Cambre stated that he was honored and that he appreciated all the work of the volunteers who helped.

**Council Committee Reports:**

1. EDC – Mr. Lutz opened a discussion on the possibility of moving the existing Cicero entrance signs to the Town parks area and then work with a company to design branding and a logo for the Town. The Council discussed and then stated that the EDC was welcome to interview prospective design companies and select a company to work on this project. Mr. Lutz then inquired about the procedure for appointing a new president to the EDC. Mr. Culp stated that the current president would need to resign and then the EDC could vote to appoint a new president. Mr. Lutz stated that would most likely happen at the next EDC Meeting. Mr. Penwell inquired about giving the EDC a budget. Ms. Unger stated that currently there is \$6,000 appropriated in the Town Council budget for use by the EDC. There was a discussion about how this could be spent and who would approve the expenditures. It was decided that the EDC could spend up to \$1,000 without Council approval and anything over that would need to come to the Council first.
2. OTC – Mr. Miller stated he would report next month.

**Legal Counsel Report- Aaron Culp:**

1. Cell Tower Lease – Mr. Culp stated that he has not heard back from the leasing company since he sent them the revision.
2. 331 E. Jackson – Mr. Culp informed the Council the Town has closed on the property at 331 E. Jackson Street.

**Cicero/Jackson Township Plan Commission Report – C.J. Taylor/Dan Strong**

1. Mr. Taylor distributed the following Director’s Report and touched on the highlights:

**October 2017**

<b>Permit Revenue:</b>	September, 2017 = \$ 4,838	YTD: \$51,589
	September, 2016 = \$ 3,312	YTD: \$24,389
	Increase = \$ 1,526 or 46%	YTD: \$27,200 or 112%

We have issued a total of 17 building permits for September. 12 have been inside the corporate limits (of which 2 have been new homes). We have issued 5 in Jackson Township (of which 0 was new homes). We have continued to follow up on non-compliance properties.

We have responded to various complaints by residents and continue to address and resolve those when possible.

2. Mr. Strong informed the Council that MI Homes would be at the October 17<sup>th</sup> Town Council meeting. They will be sending an agreement prior to that meeting for Mr. Culp to review.
3. Mr. Strong asked the Council if they wanted to move the Town Hall to 331 E. Jackson Street. He stated that if this was done the Town Hall could then be used for storage space. The Council agreed to move forward with that idea. Mr. Lutz inquired about an update on the Municipal Building Study. Mr. Strong stated he would e-mail them tomorrow to see how they are doing. Mr. Penwell inquired about the current Town Hall being used as a meeting room. Mr. Strong stated that there would not be enough storage if the Town Hall was moved to 331 E. Jackson and they would probably need the storage space.

**Town Engineer Report-Mr. Keith Bryant:**

Mr. Bryant distributed a copy of the Compliance Plan that was submitted to IDEM on September 29<sup>th</sup>. There was a brief discussion the best way to finance. Mr. Amos directed Ms. Unger to contact Umbaugh and see if someone would be available to come to the Department Head meeting on October 12<sup>th</sup>.

**Old Business:**

**Council To Discuss Project For Tourism Grant.**

Mr. Miller met with Brenda Myers with Hamilton County Tourism. They are planning to apply for this same grant. Mr. Miller stated that the Grant was about bring people from outside the community to the local community, and she thought the best option would be the baseball fields. Ms. Myers also connected Mr. Miller with Scott Spillman, the sports development manager for Hamilton County. Mr. Miller said that Ms. Myers is also going to talk with Mr. Spillman about Cicero. Mr. Miller stated that Ms. Kmicikewycz had some concern about applying for the grant. The grant is not due until December 1<sup>st</sup>. Mr. Lutz inquired about the Pearl Street extension and Mr. Miller wasn't sure it would qualify. There was a discussion and it was decided to discuss at the Department Head Meeting.

**Council To Open Proposals For Baseball Fence Between The Two Baseball Fields.**

Mr. Cambre requested proposals from three companies and received one. Mr. Amos opened the proposal from Glidden Fence Company. The proposal was for \$3,575. Mr. Culp reviewed and said that all they needed was the e-verify documents. Mr. Cambre stated that this would come out of his budget. Mr. Lutz suggested that the property owners adjacent to where the fence was to be install be notified of the project. There was a discussion on the old batting cage and it was decided to leave it for now. Mr. Cambre stated that they would also have to purchase some stone. Mr. Miller made a motion to approve Glidden Fence Company installing the fence. Mr. Lutz seconded, motion passed.

**New Business**

There was none.

**Miscellaneous**

1. Mr. Lutz inquired about the Nationwide insurance. Ms. Unger stated this would be discussed at the Department Head Meeting on October 12<sup>th</sup>.
2. Mr. Lutz inquired about the Pocket Park. Ms. Unger stated that this would also be discussed at the Department Head Meeting on October 12<sup>th</sup>.
3. Mr. Murphy informed the Council that the 2<sup>nd</sup> Grade field trip to Cicero would be this Friday.
4. Mr. Cambre informed the Council that the Indiana Academy was here this week and cut the sumac trees in the cove by the marina and at the wastewater treatment plant.
5. Mr. Cambre stated he will be on vacation starting tomorrow through October 17<sup>th</sup>.

**Comments By Citizens**

1. Mr. Vic Orton had distributed a letter he titled, “The Trail Fad”, Stop It Now. It states his opinion of not converting the Railroad Tracks to a Trail. He also notified the Council of a meeting regarding this issue on November 1<sup>st</sup>. They said they were aware of the meeting. Mr. Orton also voiced his respect for the Council and time and work they put into the Town.

**Signatures on Official Documents!**

**Motion To Adjourn:**

Mr. Lutz made a motion to adjourn. Mr. Foster seconded, motion passed.

***Signatures of Cicero Town Council***

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Chad B. Amos, President

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Robert J. Miller, Vice President

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Christopher J. Lutz

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Brett S. Foster

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Craig S. Penwell

Attested: \_\_\_\_\_  
Jan Unger, Clerk Treasurer

**The next Cicero Town Council Meeting will be on October 17, 2017, at 7:00 PM at the Cicero Town Hall.**