



**TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
Tuesday, October 1, 2019
At 7:00 PM**

Call To Order:

Present: Chris Lutz
Jack Russell
Dan Strong

Absent: Chad Amos
Craig Penwell

Declare a quorum present.

Others Present: Jan Unger, Clerk Treasurer
Charlie Cambre, Park Superintendent
Terry Cooper, Street & Utilities Director
Jim Hunter, Police Chief
Lance Overholser, Fire Chief
C.J. Taylor, Cicero/Jackson Township Plan Commission Director
Aaron Culp, Town Attorney
Keith Bryant, Town Engineer
Bruce Freeman, Storm Water Management Board President

Approval of Agenda:

Mr. Russell made a motion to approve the agenda as presented. Mr. Strong seconded, motion passed.

Approval of Prior Minutes:

**Town Council/Department Head Meeting, September 12, 2019, 7:00 PM–
Town Council Meeting Minutes, September 17, 2019, 7:00 PM –**

Mr. Jack made a motion to approve the minutes listed above. Mr. Strong seconded, motion passed.

Approval of Claims:

Mr. Russell made a motion to approve the claims as presented for October 1st. Mr. Strong seconded, motion passed.

President's Report:

1. President Lutz had nothing this evening.

Petitions by Citizens:

1. There were none.

Council Committee Reports:

1. OTC – Mr. Russell stated that in his conversation with Ms. Terri Strong that OTC is beginning to work on the Christmas Tree Lighting and Festival.
2. EDC – Mr. Lutz stated that he had nothing.
3. SWU Management Board Report – Mr. Freeman had nothing this evening.

Legal Counsel Report- Aaron Culp:

Mr. Culp informed the Council that the E 911 LIT has passed, over 51% of the represented population is for it. There are two or three entities that are still going to have their public hearing, but it will not change the outcome.

Cicero/Jackson Township Plan Commission Report - C. J. Taylor, Plan Commission Director/Dan Strong, Plan Commission President.

1. Mr. Taylor presented the following October 2019 report:

<u>Permit Revenue:</u>	September 2019 = \$3,958	YTD: \$59,735
	September 2018 = \$4,176	YTD: \$50,275
	Difference: Month = -(\$218)	YTD: \$9460

- a. We have issued a total of 13 building permits for September 2019. 10 inside the corporate limits (of which 4 were new homes). We have issued 3 in Jackson Township (1 was a new home).
 - b. We have sent out a violation notice to a business here in town for making building and grounds changes and not going through the aesthetic review process.
 - c. The 19 Brewery (across from the school) is in the first permit extension. He stated that he should have his employees working on it again soon.
 - d. 370 South Peru has been approved by the Aesthetic Review Committee and will have 3 businesses on site. They will begin construction of a parking lot in the rear of the property soon.
 - e. 770 South Peru is intended to become a professional office building for lease.
 - f. Mr. Taylor has had further conversation with a developer interested on building on the west side at Tollgate and 231st. Mr. Taylor expects a PUD to be submitted to the Plan Commission very soon.
2. Mr. Strong stated that they had a very successful Grand Opening for MI's Development, Tamarack. Mr. Strong stated that the villas were selling very well.

Town Engineer Report-Mr. Keith Bryant –

Mr. Bryant discussed the following:

1. SRF – I & I Reduction Project: Mr. Bryant stated that closing is planned for October 30th. Mr. Bryant stated that the Council might consider approving the bid from 3D Company contingent on SRF's final approval. Mr. Russell made a motion to approve the bid from 3D Company contingent on the final SRF financing approval. Mr. Strong seconded, motion passed.
2. East Jackson Street Project: Mr. Bryant distributed copies of the new timeline and photographs of the project as it stands now. They are behind schedule mostly due to changes in staffing. Mr. Bryant stated that they have their watering truck to help with the dust and that they are planning to patch the cross-section cuts in the pavement soon. Mr. Strong inquired if they could sweep the street after the patching is complete, Mr. Bryant will check. Mr. Bryant stated that he is not sure on the lighting, but he would check with the contractor. Mr. Lutz inquired about the sod, if it is going to be too late in the season. Mr. Cambre inquired if the contractor is planning to water. Mr. Bryant will check. Mr. Bryant stated that if the sod is not completed this year, we would hold the retainage until it is.
3. Tamarack – Mr. Bryant stated that Phase I is done. They are still working on the lift station. Cicero's Hidden Bay lift station is moving along. The Cicero Morse Landing lift station should be moving forward in a couple of weeks. The contractor is waiting on their electrician to get there.

Old Business:

Council To Consider 2020 Budget, Ordinance Number 09-17-2019-1.

Ms. Unger stated that the Council and Department Heads have reviewed the 2020 Budget. The Public Hearing was held on September 17th without comments and it should be ready to approve. Mr. Russell made a motion to approve Ordinance Number 09-17-2019-1 2020 Budget. Mr. Strong seconded, motion passed unanimously.

New Business:

Council To Consider 2020 Holiday Schedule.

Ms. Unger stated that the Town's Holiday Schedule is based on the State of Indiana's Holiday Schedule. Mr. Russell made a motion to approve the Town of Cicero's 2020 Holiday Schedule. Mr. Strong seconded, motion passed.

Council To Consider Resolution 10-01-2010-1 Transfers For Parks And Police.

Mr. Strong made a motion to approve Resolution 10-01-2010-1 Transfers for Parks and Police. Mr. Russell seconded, motion passed.

Council To Discuss Lighting At the Pocket Park.

Mr. Strong stated that he would like for the Council to consider installing the old streetlights removed from East Jackson Street in the Pocket Park on Short Street. Mr. Strong originally wanted to include 150 W. Jackson St where the Utilities Office was torn down but the quote for paving was too high. He would like to wait on that property until they have a plan to pave. Mr. Strong stated that he would like to install 2 of the lights in the Pocket Park. The cost would be \$1,200 with the department heads agreeing to do the labor. Mr. Russell made a motion to approve spending \$1,200 to install the lights in the Pocket Park. Mr. Strong seconded, motion passed.

Miscellaneous

1. Mr. Strong stated that he has been working with Chief Hunter to put some parking lot directional signs up. Mr. Strong showed some examples of the signs and Chief Hunter stated that they would be installed on Peru, Cass and Jackson Streets.
2. Mr. Strong also stated that they are working on new entrance signs. He had an example he showed the Council.
3. Mr. Strong thanked the Department heads for working together on the lighting at the Pocket Park and the signs.

Comments By Citizens

1. There were none.

Signatures on Official Documents!

Motion To Adjourn:

Mr. Russell made a motion to adjourn. Mr. Strong seconded, motion passed.

CICERO TOWN COUNCIL SIGNATURES:

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NAY

Christopher J. Lutz
Chad B. Amos
Craig S. Penwell
Richard J. Russell, V
Dan Strong

Attested: _____
Janice L. Unger, Clerk Treasurer

The next Cicero Town Council Meeting will be on October 15, 2019, at 7:00 PM at the Cicero Town Hall.