



**TOWN OF CICERO  
SPECIAL TOWN COUNCIL ZOOM MEETING MINUTES  
April 10, 2020 at 10:00 AM**

**Call to Order:** President Strong called the meeting to order.

**Present:** Chad Amos  
Jerry Cook  
Chris Lutz  
Jack Russell  
Dan Strong

**Absent:**

President Strong declared a quorum present.

**Others Present:** Rhonda Gary, Clerk Treasurer  
Lance Overholser, Fire Chief  
Jim Hunter, Police Chief  
CJ Taylor, Cicero/Jackson Township Plan Commission Director  
Charlie Cambre, Park Superintendent  
Sam Haymaker, Park Superintendent  
Aaron Culp, Town Attorney

**Business:**

**OCRA Grant –**

Shae Kmicikewycz and Tina Henderson discussed the OCRA Grant with regards to COVID-19. They discussed the many opportunities that the grant provides to the businesses of Cicero, the impact of COVID-19 on the residents and community and the process of obtaining grant funds. Mr. Lutz made a motion for President Strong to sign the COVID-19 Response. Mr. Cook seconded, motion passed 5-0.

**Department Head Budgets –**

President Strong encouraged department heads to try to limit unnecessary spending at this point. Mr. Amos asked that they consult with their liaison to determine importance. President Strong stated that day to day spending is acceptable, but urged department heads to be cautious as we don't yet know the impact COVID-19 will have on the town.

**Truck Lease Review –**

Mr. Culp introduced Resolution No. 04-10-2020-1 which authorizes a master tax-exempt lease purchase agreement with the Town of Cicero and U.S. Bancorp Government Leasing and Finance, Inc for the purchase of a truck for the Cicero Street and Utility Department. Mr. Lutz made a motion to approve and allow Ms.

Gary and Mr. Strong to sign documents for purchase. Mr. Amos seconded, motion passed 5-0.

**Parks Department Budget –**

Mr. Amos spoke about locking in fuel prices, but thinks that Mr. Cambre has already done so. Mr. Cambre said that the testing of the pool prior to opening is scheduled for 5/11/2020. The pool is scheduled to open on 6/6/2020. President Strong said that we'll make decisions and move forward as we go.

**Update – East Jackson Street - Engineer's Report –**

Mr. Amos talked about the flowerpots for the bump outs. Mr. Amos said that he has picked out two for around \$1,300.00, but the shipping of \$1,000.00 was too much. He will look local. Mr. Amos asked Mr. Strong to contact Mr. Cooper about installing the speed limit signs. Mr. Amos met with Mr. Cooper and Chief Hunter regarding other details. Mr. Strong reminded everyone of the alley paving which was already approved.

**Engineer's Report – Mr. Bryant:**

1. SRF – I & I Reduction Project: The contractor continues with open cut replacement and spot repairs and sewer and cleaning television. COVID19, weather and Duke Energy has impacted them to some extent. They now plan to begin lining April 27. Regarding the potential scope additions (for use of the funds saved with exchange of some lining segments versus open cut replacement) we have some response from the IDEM SRF staff regarding what we can do. The pre-lining video work has determined the need for more spot repairs, so we need to finalize this investigation and verify the costs involved to determine what funds may be left before recommending how to proceed for Town consideration. The contractor (3D) has done more yard grading this week – they need to allow more settlement but plan to begin final grading and seeding on April 20, weather dependent. Pay Application No. 4 (\$146,132- 31% complete) recommended for payment on April 3. SRF Asset Management Plant Supplement forthcoming.

2. MI Homes / Tamarack Development: Section 2 construction work continues slowly due to the weather and reports from Harvey Construction that the COVID19 has made it difficult for them to have a full crew. Section 3 construction plans and drainage report have been submitted.

3. Morse Landing Section 1 / Hidden Bay Front Lift Station Improvements: The project is Substantially Complete. We are told that the restoration has been done (to be inspected) We are awaiting waivers of lien and other final paperwork for final completion.

4. East Jackson Street Project: The contractor Schutte – Lookabill (SLC) has completed the bump out revision reportedly. Following discussions with SLC yesterday, we emailed the following schedule to everyone:

a. Milling on 4/15. After milling, a walk-thru will be conducted to verify if any additional road base repairs are needed.

b. HMA surface placement early the week of 4/20

c. Striping late the week of 4/20

d. Final clean up and punch list This as always is dependent upon weather and their subconsultants and finally any COVID19 impacts.

5. Terry, Chad and J. Hunter had given us desired changes on the striping (parking). We are in the process of emailing a document today for their review before forwarding to SLC.

6. Pay application No. 8 (\$176,187.48) was recommended for payment on 3/25. Pay application No. 9 under review.

**Special Events – Triathlon, Festival and July 4<sup>th</sup> –**

Chief Hunter discussed the triathlon, fishing day and fireworks regarding COVID-19. No definite decisions have been made concerning the events, but expects to hear something in the next couple of weeks.

**Election –**

Mr. Strong stated that since the election date has been moved to 6/2/2020 that the Town should consider moving the town holiday as well as the town buildings are utilized for the election. All council members agreed. Mr. Culp said that they could do that today. Mr. Amos made a motion to change the holiday to 6/2/2020. Mr. Lutz seconded, motion passed 5-0.

**Council Meeting 4/21/2020 –**

President Strong stated that perhaps the next council meeting will be a Zoom meeting. If not, the meeting will probably be cancelled.

**Welcome –**

Mr. Lutz welcomed the new park superintendent, Sam Haymaker to his new position.

**Miscellaneous:**

Mr. Strong asked if anyone had any miscellaneous items to discuss. Nobody did.

**Motion to Adjourn:**

Mr. Lutz made a motion to adjourn. Mr. Cook seconded, motion passed 5-0.

**Signatures on Official Documents!**

*Signatures of Cicero Town Council*

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Dan Strong, President

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Chad B. Amos

\_\_\_\_\_  
Jerry Cook

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Christopher J. Lutz

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Richard J. Russell

Attested: \_\_\_\_\_  
Rhonda Gary, Clerk Treasurer

**The next Cicero Town Council Meeting will be on April 21<sup>st</sup>, 2020, at 7:00 PM at the Cicero Town Hall.**