



**TOWN OF CICERO
TOWN COUNCIL ZOOM MEETING MINUTES
TUESDAY, MAY 19, 2020 at 7:00 PM**

Call to Order: President Strong called the meeting to order. He also stated that all votes would be done by roll call and voice vote. President Strong continued with roll call. Members were present or absent as follows

Present: Chad Amos
Jerry Cook
Chris Lutz
Jack Russell
Dan Strong

Absent:

President Strong declared a quorum present.

Others Present: Rhonda Gary, Clerk Treasurer
Sam Haymaker, Park Superintendent
Terry Cooper, Street & Utilities Director
Jim Hunter, Police Chief
Lance Overholser, Fire Chief
C.J. Taylor, Cicero/Jackson Township Plan Commission Director
Aaron Culp, Town Attorney
Keith Bryant, Town Engineer

Business:

Topic: Cicero Town Council Meeting
Time: May 19, 2020 7:00 PM Eastern Time (US and Canada)
Join Zoom Meeting: <https://ivytech.zoom.us/j/91192673223>

Approval of Agenda: Mr. Lutz made a motion to approve agenda as amended. Mr. Cook seconded, motion passed 5-0.

Approval of Prior Minutes:

Town Council Zoom Meeting May 6, 2020, 7:00 PM

Mr. Lutz made a motion to approve the minutes from May 6, 2020. Mr. Amos seconded, motion passed 5-0.

Approval of Claims: Mr. Lutz made a motion to approve claims for 5/19/2020. Mr. Cook seconded, motion passed 5-0.

Council Committee Reports:

1. OTC Report – Mr. Strong stated that Dine on the Causeway is cancelled this year, but will resume in 2021. In addition, the street festival has been moved to 9/19/2020.
2. EDC Report – Mr. Lutz had nothing to report from EDC; but, would like to ask that the grant committee communicate with EDC and continue to spread the word.

3. SWU Management Board Report – Nothing.

Legal Counsel Report- Aaron Culp: Mr. Culp stated that the order expires to conduct meetings via Zoom. The temporary waiver has come to an end. President Strong said that the town would need to block out some dates through September for council, plan commission and BZA to hold meetings at Red Bridge Park. Mr. Culp stated that the meetings would need to be advertised again and include the relocation.

Cicero/Jackson Township Plan Commission Report – Mr. Taylor had nothing. Mr. Lutz inquired about resuming Plan Commission and BZA meetings. Mr. Taylor said that they plan to resume in June.

Town Engineer Report - Mr. Keith Bryant –

1. MI Homes / Tamarack Development: Section 2 construction work continues with sanitary sewer installation. Much of the storm sewer system is in with the exception of the lines that will be above sanitary sewers. Section 3 responses to our early February review comments were received recently. We are reviewing their revised plans, drainage design, etc.
2. Morse Landing Section 1 / Hidden Bay Front Lift Station Improvements: The project is complete. Substantial Completion form was emailed to the Town on 4/16 – approval, sign and return. Final Contractor pay application emailed on 4/24 for approval and payment. Mr. Amos made a motion to pay Application #5 to Watsons in the amount of \$44,100.00. Mr. Lutz seconded, motion passed, 5-0
3. SRF – I & I Reduction Project: The contractor (3D) continues with spot repairs and sewer and cleaning television. The sewer video work found additional spot repairs requiring excavation for repair before lining. They planned to provide the needed sewer spot repairs in the alley west of Washington Street beginning today. Tomorrow they plan to begin drive and street restoration on S Stringtown and work northward and complete by 5/29. They also plan to begin fence repairs this week. The lining subcontractor (SAK) hopes to complete sewer cleaning and video work this week and are still on schedule for lining completion by 6/12. Some yard restoration has occurred and will be further addressed as weather allows. Manhole lining is to begin on 6/8 and be complete by 6/17. Weather impacts all of this work. Final scope additions will need to wait until after sewer television work is done. A line segment on Bay Shore Drive cannot be lined due to a needed spot repair that is too close to the house. We are looking at replacement with a new alignment or pipe bursting. Since the last meeting, we have had positive feedback from a pipe bursting contractor – 3D is in contact with them to verify scope of work and pricing. A summary and options will be presented post video and spot repair work completion. Pay Application No. 5 draft was reviewed and sent to the Town on 5/11 with recommendation for payment (SRF draw). SRF Asset Management Plant Supplement forthcoming. Mr. Cook made a motion to approve Pay Application #5 for payment. Mr. Lutz seconded, motion passed, 5-0.

4. East Jackson Street Project: Schutte – Lookabill (SLC) has completed the paving and striping. Traffic control loops have been reinstalled. They have inspected and provided SLC with a preliminary punch list. We will inspect and assemble the Substantial Completion form and punch list. SLC will likely push for a final change order, time extension consideration and resolution and closeout soon. We have requested their final quantities but have not received all (they are gathering from their subcontractors). Once all of the information is received, we will summarize and submit for Council discussion.
5. Stringtown and Nantucket – Mr. Cook said that it is a mess and he's received several calls about it. Mr. Bryant agrees that it is not acceptable, and it will be addressed.
6. Fencing – Mr. Amos asked about the fence on Bayview that were taken out as part of the I&I project. Mr. Bryant stated that weather permitting, they would start installing tomorrow.

Old Business:

1. Sports Complex – Mr. Lutz stated that Mr. Decker hopes to start practicing on 5/24 and tournaments on 6/14. Mr. Culp reminded the council that the governor is speaking tomorrow. Provided the guidelines haven't and won't change, everyone was ok with Mr. Decker's plan. The council gave authority to President Strong and Chief Overholser to collaborate after the governor's update to act on any changes that need to be addressed.

New Business:

1. Parking – Peru Street/Big Dogs – After discussion, Mr. Lutz made a motion to stencil "No Parking" in front of resident's driveway beside Big Dogs. Mr. Amos seconded, motion did not carry, 1-4. Mr. Amos, Mr. Cook, Mr. Russell and President Strong were all opposed. Chief Hunter stated that Mr. Lutz should encourage the resident to contact him with future issues. Mr. Lutz will pass that message along.
2. Council to Consider Resolution No. 05-19-2020-1 Transferring Fire Dept. Funds – Mr. Russell made a motion to approve Resolution 05-19-2020-1. Mr. Amos seconded, motion passed, 5-0.
3. June 3rd Council Meeting – President Strong reminded the council that the next scheduled council meeting is 6/2/20. That is election day which was moved from 5/5/2020. Mr. Russell made a motion to change the council date and location to 6/3/2020 at Red Bridge Park. Mr. Lutz seconded, motion passed, 5-0.

Miscellaneous:

1. Mr. Amos said that Mr. Berry had compiled a video of Jackson Street. Mr. Amos stated that Mr. Berry did a nice job and thanked him on behalf of the town.
2. President Strong said that The Penwell's are hosting a 'Feed the Town Employees' picnic on 5/29/20 from 11:00am-2:00pm at Red Bridge Park with proper social distancing was suggested.

3. President Strong thanked Chief Overholser and Mr. Taylor for their assistance in setting up the Zoom meeting.

Motion to Adjourn: Mr. Lutz made a motion to adjourn. Mr. Cook seconded, motion passed, 5-0.

Signatures on Official Documents!

Signatures of Cicero Town Council

Dan Strong, President

Chad B. Amos

Jerry Cook

Christopher J. Lutz

Richard J. Russell

Attested: _____
Rhonda Gary, Clerk Treasurer

The Next Cicero Town Council Meeting will be on Wednesday, June 3, 2020, at 7:00 PM at Red Bridge Community Building.