



**TOWN OF CICERO
TOWN COUNCIL ZOOM MEETING MINUTES
May 6, 2020 at 7:00 PM**

Call to Order: President Strong called the meeting to order. He also stated that all votes would be done by roll call and voice vote. President Strong continued with roll call. Members were present or absent as follows:

Present: Chad Amos
Jerry Cook
Chris Lutz
Jack Russell
Dan Strong

Absent:

Declare a quorum present.

Others Present: Rhonda Gary, Clerk Treasurer
Lance Overholser, Fire Chief
Sam Haymaker, Park Superintendent
Jim Hunter, Police Chief (via Zoom)
C.J. Taylor, Plan Commission Director (via Zoom)
Terry Cooper, Street & Utilities Director (via Zoom)
Aaron Culp, Town Attorney (via Zoom)

Business:

Topic: Cicero Town Council Meeting

Time: May 6, 2020 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting: <https://ivytech.zoom.us/j/98373635179>

Approval of Agenda: Mr. Russell made a motion to approve the agenda as amended. Mr. Cook seconded, motion passed 5-0.

Approval of Prior Minutes:

Town Council Special Meeting, March 27, 2020, 10:00 AM

Town Council Special Zoom Meeting Minutes, April 10, 2020, 10:00 AM

Mr. Cook made a motion to approve the minutes listed above as presented. Mr. Russell seconded, motion passed 5-0.

Approval of Claims: 4/7/2020, 4/21/2020 & 5/6/2020

Mr. Amos made a motion to approve claims listed above as presented. Mr. Russell seconded, motion passed 5-0.

Council Committee Reports:

1. OTC Report – Mr. Russell stated that Ms. Holt will present later in the evening.

2. EDC Report – Mr. Lutz stated that they met earlier (via Zoom) and the meeting was centered around the (COVID-19) grant.
3. SWU Management Board Report – Nothing to present.

Legal Counsel Report- Aaron Culp: Nothing to present.

Cicero/Jackson Township Plan Commission Report-C.J. Taylor

<u>Permit Revenue:</u> April 2020 = \$ 8,162	YTD: \$ 26,046
April 2019 = \$ 4,382	YTD: \$ 12,393
Difference: Month = \$ 3,780	YTD: \$ 13,653

A total of 27 building permits were issued for April 2020. Twenty-three are inside the corporate limits (of which 8 are new homes). Four permits were issued in Jackson Township (of which 1 is a new home).

Town Engineer Report-Mr. Keith Bryant –

1. MI Homes / Tamarack Development: Section 2 construction work continues with sanitary sewer installation. Much of the storm sewer system is in with the exception of the lines that will be above sanitary sewers.
2. Morse Landing Section 1 / Hidden Bay Front Lift Station Improvements: The project is substantially complete. Substantial Completion form was emailed on 4/16. Work has been inspected and is complete. Final Contractor pay application (\$44,100) emailed on 4/24 for approval and payment.
3. SRF – I & I Reduction Project: The contractor continues with open cut replacement and spot repairs and sewer and cleaning television. COVID19, weather and Duke Energy has impacted them to some extent. The sewer video work found additional spot repairs requiring excavation. They plan to complete spot repairs by 5/19. The sewer lining subcontractor is schedule back on 5/18. They will finish video work and lining is scheduled to be complete by 6/5. Disturbed areas to be seeded on 5/13 (excluding the spot repairs above). Drive ways and final pavement restoration is planned for 6/8 thru 6/12. Final scope additions will need to wait until after sewer television work is done.
4. East Jackson Street Project: Schutte–Lookabill (SLC) has completed the paving. Striping and traffic loop replacement were to occur today. We will inspect and assemble the Substantial Completion Form and punch list. SLC will likely push for a final change order, time extension consideration and resolution and closeout soon.

Old Business: There was none.

New Business:

1. COVID-19 Related items
 - a. Events – After a lengthy conversation, it was decided that:
 - i. The triathlon scheduled for 6/20/2020 is a go with staggered starts.
 - ii. The street dance scheduled for 6/6/2020 is postponed.

- iii. July 4th – Parade and fireworks are ok provided they are in line with the governor’s guidelines. The council consensus was to extend the parade route for social distancing, allow vendors in the park on 7/4 & 7/5 and concerts in the evening on one or both days. Mr. Culp stated that all plans for the 4th are contingent on the governor’s schedule not changing.
 - iv. Ms. Baitz asked if they could proceed with the church’s annual fish fry. Chiefs Hunter and Overholser will look into that.
 - b. Pool Opening – By a vote of 4-1, Mr. Lutz voting nay, the pool will close for the 2020 season. With COVID 19 looming, the broken slide, no staffing at this time and repairs to the pool and pump contributed to the decision. However, Mr. Cook asked if it would be a good time to consider a splashpad for the town.
 - c. Sports Complex – Mr. Lutz after a brief conversation, Mr. Cook made a motion to approve the sports complex lease/contract. Mr. Russell seconded, motion passed 5-0.
 - d. Playground Equipment at Parks – Mr. Lutz stated that on 5/24 playgrounds, ball courts and tennis courts could open; however, social distancing rules still apply. Mr. Lutz made a motion to allow President Strong to consult with public safety officials to make decisions. Mr. Russell seconded, motion passed 5-0.
 - e. Non-Essential Employees back to work – Council approved non-essential personnel returning to work on 5/11/2020.
 - f. Town Buildings – In compliance with the governor’s guidelines, buildings will remain closed until 5/25/2020. Public safety officials will make a decision afterwards concerning gloves, facemasks, etc...

2. Small Business COVID-19 Grant Program

- a. Resolution – Mr. Amos made a motion to approve Resolution No. 05-05-2020-1 with amendments. Mr. Lutz seconded, motion passed 5-0.
- b. Committee – The Cicero Small Business Grant Committee:
 - Dea Holt – Our Town Cicero
 - Shae Kmicikewycz – Cicero Community Development Specialist
 - Sarah Buckner – Cicero Economic Development Committee
 - Rhonda Gary (non-voting) – Cicero Clerk Treasurer
 Mr. Lutz made a motion to appoint President Strong and Mr. Amos the grant committee. Mr. Russell seconded, motion passed 5-0.
 President Strong thanked Ms. Henderson and Ms. Kmicikewycz for their work with the grant as well as their efforts to put this together for tonight.
- c. Process –
 - May 11th: Grant applications will be made available at 8:00am to the public. We would appreciate it if the EDC and OTC can help share and spread the word, so we reach every business within the corporate Cicero Town limits.
 - May 29th: Applications are due by 12:00pm (noon)

May 29th: Threshold Review - Initial review of applications to ensure we meet our National Objective. Shae will also review the applications to make sure that they meet our eligibility requirements (in good standing with the State, with the Town, in the corporate town limits, etc.)

June 3rd: Committee members will receive all eligible applications to begin to review and score.

Week of June 8th: Application scoring begins.

June 12th: Grant announcements will be made.

3. Mike Murphy Recognition Day – President Strong declared May 16th Mike Murphy Day in honor of his contributions to the town. There was a consensus from the council. Mr. Murphy was very thankful.
4. Dry Hydrant-Consent to Encroachment – Mr. Amos made a motion to permit Chief Overholser to sign consent. Mr. Russell seconded, motion passed 5-0.
5. Our Town Cicero – Ms. Holt from Our Town Cicero (OTC) delivered a PowerPoint presentation on the Pocket Park which detailed OTC’s plans. After a lengthy conversation concerning the pergola, stage, noise concerns, ADA compliance and insurance responsibilities, consensus by the council is to move forward.
6. Departmental Spending – President Strong encouraged all department heads to continue to limit unnecessary spending, but added that all departments are doing a great job of that.
7. Appointments to Economic Development Committee (EDC) – Mr. Lutz stated that Sarah Buckner has been recruited to join EDC. Mr. Amos made a motion to Appoint Ms. Buckner to the EDC. Mr. Russell seconded, motion passed 5-0. In addition, Mr. Lutz made a motion to re-appoint Mr. Gordon to the EDC. Mr. Amos seconded motion passed 5-0.

Miscellaneous:

1. June 6th is kids fishing day! Chief Hunter stated that FOP has done this for the past 10 years and last year they hosted approximately 100 kids. He believes that with social distancing and limiting the number of kids on the pier we could still have it. Consensus from the council was yes as well.
2. President Strong Thanked Chief Overholser for being here. He also thanked him for coordinating and setting up the Zoom meeting.

Motion to Adjourn: Mr. Russell made a motion to adjourn. Mr. Cook seconded, motion passed.

Signatures on Official Documents!

Signatures of Cicero Town Council

Dan Strong, President

Chad B. Amos

Jerry Cook

Christopher J. Lutz

Richard J. Russell

Attested: _____
Rhonda Gary, Clerk Treasurer

The Next Cicero Town Council Meeting will be on May 19, 2020, at 7:00 PM at the Cicero Town Hall.