



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 3, 2021 at 7:00 PM**

**Call to Order:** President Strong called the meeting to order and lead the Pledge of Allegiance. Ms. Gary gave the prayer. Mr. Strong called for roll call. Members of the Cicero Town Council were present or absent as follows:

<b>Present:</b>	Chad Amos	<b>Absent:</b>
	Chad Blueher	
	Jerry Cook	
	Chris Lutz	
	Dan Strong	

**Declare a Quorum Present:** President Strong declared a quorum present.

**Others Present:** Rhonda Gary, Clerk Treasurer  
Jeff Rednour, Police Chief  
Frank Zawadzki, Cicero/Jackson Township Plan Commission Director  
Terry Cooper, Street & Utilities Director  
Jim Hunter, Parks Superintendent  
Shae Kmicikewycz, Community Development  
Aaron Culp, Town Attorney  
Bruce Freeman, Storm Water Management Board President

**Approval of Agenda:** Mr. Blueher made a motion to approve the agenda as amended. Mr. Amos seconded, motion passed.

**Approval of Prior Minutes:**

**Town Council Staff Meeting Minutes, October 14 , 2021, 7:00 PM**  
**Town Council Meeting Minutes, October 19, 2021, 7:00 PM**

Mr. Lutz made a motion to approve the minutes listed above. Mr. Cook seconded, motion passed

**Approval of Claims:** Mr. Amos made a motion to approve the claims dated 11/3/21. Mr. Blueher seconded, motion passed.

**Council Committee Reports:**

1. OTC Report – Mr. Blueher said that the main focus at this time is on the Christmas celebration on 12/4/21. OTC is working with Kiwanis for the parade. He thanked the street department for agreeing to decorate the tree. He also stated that he got approval to close Short Street on that date from 2:00-6:30 pm.
2. EDC Report – Mr. Amos had nothing new to report as he is still waiting for the RFI. He hopes to have that for the next staff meeting for the board’s approval.
3. SWU Management Board Report – President Freeman stated that he has no new info to report to the board.

**Legal Counsel Report –**

1. Mr. Culp stated that he has reviewed and made some changes to the Park Impact Study and the 5-Year Master Plan. The contracts are ready for approval.
2. Mr. Culp would like to schedule an executive session with Ms. Roberts. Council agreed to do that on 11/16/21 at 6:00 prior to the next council meeting. Ms. Gary will send the notice to the local papers.

**Cicero/Jackson Township Plan Commission Report –**

**Director's Report - October 2021**

**Permit Revenue:** October 2021 = \$12,796.00 YTD: \$134,013.00  
October 2020 = \$15,809.00 YTD: \$92,183.00  
Difference: Month = \$-3,013.00 YTD: \$41,830.00

A total of 25 building permits were issued in October 2021. Nineteen were inside the corporate limits (of which 6 were new homes). Six permits were issued in Jackson Township (of which 2 were new homes). Estimated Cost of projects permitted \$4,446,873.00.

**Town Engineer Report –** Mr. Bryant was not present, but submitted the following:

1. Tamarack – Section 4: Watermain installation, drainage and grading work continues. HMA base and surface is complete. We reviewed storm system structures with the contractor this week.
2. Water/Wastewater Treatment Plant –
  - a. Water Treatment Plant - Awaiting approval to drill test holes on the second property.
  - b. Wastewater Treatment Plant – Continue working on preliminary engineering. United is also preparing the engineering agreement and will present for approval when complete – this is anticipated in December.
3. Auburn Estates – Section 1: Miscellaneous drainage and grading work continues. HMA base is complete. The contractor has completed the sanitary sewer from the lift station to the development entrance. Sanitary testing equipment malfunctioned on two occasions this week – testing will be rescheduled again.

**Old Business:**

1. Park Impact/5-year Plan – Mr. Culp addressed under legal counsel report. Mr. Culp did state that he made several adjustments, but would like council's support to sign the agreements. Mr. Blueher made a motion to allow Mr. Hunter to proceed with Lehman and Lehman. Mr. Amos seconded, motion carried.

**New Business:**

1. Ordinance 11-03-2021-1 – 2022 Salary Ordinance – Mr. Amos made a motion to approve the 2022 Salary Ordinance. Mr. Cook seconded, motion passed.
2. Ordinance 11-03-2021-2 – Water/Wastewater 2022 Budget – Mr. Cook made a motion to approve the Water/Wastewater 2022 Budget. Mr. Lutz seconded, motion passed.
3. Ordinance 11-03-2021-3 – Park Transfer of Funds – Mr. Lutz made a motion to approve the Park Transfer of Funds. Mr. Blueher seconded, motion passed.

**Miscellaneous:**

1. President Strong stated that the staff meeting scheduled for 11/11/21 is Veteran’s Day, a scheduled day off for the town employees. After a brief discussion, Mr. Cook made a motion to cancel the staff meeting. Mr. Amos seconded, motion carried.
2. Mr. Amos addressed the speeding complaint. Chief Rednour produced results of a study that was conducted between 10/27/21-10/31/2021 on east and westbound traffic.
3. Mr. Cook gave a shout out to Lisa Stokes-Bear for a successful Haunted Trail. Mr. Hunter added that approximately \$7,000.00 was raised for the Parks Department.

**Comments by Citizens:** Ms. Wilcox and Ms. Brockhoff, with the Cicero Pool Foundation, presented their surveys to the council. One survey was to the schools which the council liked. And the second was for the public. After a brief discussion and some suggestions, council didn’t have an issue with them putting a notice on the town’s website concerning the location of the survey or the survey results. In addition, the council would like for them to include a disclaimer noting that the council is not associated with the survey.

**Motion to Adjourn:** Mr. Lutz made the motion. Mr. Amos seconded, motion carried.

**Signatures on Official Documents!**

*Signatures of Cicero Town Council*

\_\_\_\_\_  
Dan Strong, President

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Chad B. Amos

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Chad M. Blueher

\_\_\_\_\_  
Jerry G. Cook

\_\_\_\_\_  
Christopher J. Lutz

Attested: \_\_\_\_\_  
Rhonda Gary, Clerk Treasurer

**The Next Cicero Town Council Meeting will be on November 16, 2021, at 7:00 PM at Red Bridge Community Building.**