



CICERO / JACKSON TOWNSHIP PLAN COMMISSION

SIGN PERMIT APPLICATION

Applicant Must Complete the Following

Property Owner:			Phone:
Address:			Fax:
City:	State:	Zip:	Email*:
Location Address:			Parcel Number:
City:	State:	Zip:	Zone District:

Business Name:	Phone:
Owner/ Manager:	Fax:
Business Type:	Email*:

Sign Design and Construction Information

<input type="checkbox"/> Free Standing	<input type="checkbox"/> Wall Mount	<input type="checkbox"/> Permanent
<input type="checkbox"/> Window Sign	<input type="checkbox"/> Roof Mount	<input type="checkbox"/> Temporary
Other: _____	Date sign will be established if temporary: _____	
Height Above Grade:	Dimensions:	Number of Sides:
Square Footage:	Lighting:	
Construction Material:		
Landscaping:	Sign Type:	
Installer:	Date of Installation:	
Additional Information:	Estimate Cost:	

Note: All sign permits issued shall become void if the sign is not established within six (6) months after the issuance of such permit. Signs which require a Variance or Plan Commission approval must be established within one (1) year after the date of approval, or such approval shall become void.

Office Use Only

Permit/Docket Information		Exp. Date:
Permit:	Issue Date:	Permit Fee:
BZA:	Approval Date:	Variance Fee:
PC:	Approval Date:	Variance Type:
Date:	Date:	
Person Responsible for Work:	Approved By:	

Upon signing the above, I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will conform to the regulations in the Building Ordinance, Zoning Ordinance, private building restrictions, if any, which may be imposed on the above property by deed.



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SIGN PERMIT INFORMATION

10.1 General Sign Standards

Applicability: This General Sign Standards section applies to all zoning districts as follows:

A. *Sign Permit Applicability:* A sign permit is required for all signs located, erected, constructed, reconstructed, moved, and altered unless otherwise stated in the Sign Standards Section in this Article.

B. *Existing Signs:* Signs existing prior to the adoption of these sign regulations shall either be conforming (i.e. it meets the new regulations), legally nonconforming (i.e. it met the old regulations and is now grandfathered), or illegal (i.e. it didn't meet the old regulations and doesn't meet the new regulations). See Article Eleven for more information. Please review all regulations for signs per Article 10 of the Cicero/Jackson Township Zoning Ordinance.

Where Applicable

5.3 Aesthetics Review Overlay District Boundaries

The boundaries for the Aesthetic Review Overlay District are shown on the Official Zoning Map.

The Aesthetic Review Overlay District is marked with a hatch pattern as designated on the Official Zoning Map's legend. Any portion of a subdivision, development or construction project which is located within the Aesthetic Review Overlay District and which extends beyond the boundary of the said Aesthetic Review Overlay District shall, for the purpose of this Article, cause the entire subdivision, development or construction project to be considered within the jurisdictional area of the Aesthetic Review Overlay District.

5.9 Goals and Objectives within the Aesthetic Review Overlay District

C. *Signage:* All signs shall be designed to create a unified and consistent sign package for the development. The signs used must not include pole signs even if allowed in the base zoning district.

Sign Permit Fee Schedule

Signs-Permanent

- | | |
|--|----------|
| a. Housing Project | \$250.00 |
| b. Home Occupation | \$ 50.00 |
| c. Institutional Uses | \$ 75.00 |
| d. Commercial Uses-Ground
<i>Wall, awning, drive-up,
changeable copy, display</i> | \$150.00 |
| e. Commercial Uses-Window | \$ 60.00 |
| f. Real Estate- Over 9 Sq. ft. | \$ 40.00 |
| g. Permanent Development | \$250.00 |

Signs-Temporary

- | | |
|---------------------------|----------|
| a. Housing Project Const. | \$250.00 |
| b. Non-Residential Const. | \$250.00 |
| c. Standard Temporary | \$ 60.00 |
| d. Special Temporary | \$ 60.00 |

Signs-Temporary (6 months max.)

- | | |
|---|----------------------------------|
| a. Road Side Sales
<i>Building and/or Business
Including tents</i> | \$ 75.00 Plus \$25.00 for C of O |
|---|----------------------------------|