



**TOWN OF CICERO
TOWN COUNCIL MEETING MINUTES
TUESDAY, JUNE 6, 2023 at 7:00 PM**

Call to Order: Vice President Lutz called the meeting to order and led the Pledge of Allegiance. Ms. Gary gave the prayer. Vice President Lutz called for roll call. Members of the Cicero Town Council were present or absent as follows:

Present:	Christopher Lutz	Absent:	Chad Blueher
	Jerry Cook		Eric Hayden
	Joseph Cox		

Declare a Quorum Present: Vice President Lutz declared a quorum with three members present.

Others Present: Rhonda Gary, Clerk Treasurer
Jeff Rednour, Police Chief
Lance Overholser, Fire Chief
Frank Zawadzki, Cicero/Jackson Township Plan Commission Director
Terry Cooper, Street & Utilities Director
Jim Hunter, Parks Superintendent
Aaron Culp, Town Attorney
Bruce Freeman, Storm Water Management Board President
Dan Strong, Project Coordinator

Approval of Agenda: Mr. Cox made a motion to approve the agenda as amended. Mr. Cook seconded, motion carried.

Approval of Prior Minutes:

Town Council Staff Meeting Minutes, May 11, 2023, 7:00 PM

Town Council Executive Session Memorandum, May 16, 2023, 6:00 PM

Town Council Meeting Minutes, May 16, 2023, 7:00 PM

Town Council Special Meeting Minutes, May 22, 2023, 6:00 PM

Mr. Cook made a motion to approve the minutes listed above. Mr. Cox seconded, motion carried.

Approval of Claims: Mr. Cox made a motion to approve the claims dated 6/6/23. Mr. Cook seconded, motion carried.

Council Committee Reports:

1. OTC Report – President Blueher was not present.
2. EDC Report – Mr. Cox had no update but stated that they are meeting tomorrow night.
3. SWU Management Board Report – SWU President Freeman had nothing new to report. There was a brief discussion concerning the Brinton Street Storm Sewer Rehab Project.

Legal Counsel Report – Mr. Culp had nothing at this time.

Cicero/Jackson Township Plan Commission Report – Director's Report – May 2023

- **Permit Revenue:** May 2023 = \$9,570 YTD: \$42,312
- May 2022 = \$16,880 YTD: \$105,582
- Difference: Month = -\$7,310 YTD: -\$63,270
- A total of 26 building permits were issued during May, 2023. Nineteen were within the corporate limits (of which, 4 were for new homes).
- A total of seven permits were issued for Jackson Township (of which, one was for a new home).
- Estimated Cost of projects permitted \$2,452,785.
- **Additional updates:**
- Auburn Estates Subdivision – all in section 1 have been permitted.
- Tamarack Section 4 – 69 lots, 4 left to be permitted.
- Education – Mr. Zawadzki took a course in Airbnb, VRBO, and other short term rental legal issues 2023.

Town Engineer Report – Mr. Bryant was not present but submitted the following via email.

1. Tamarack – MI Homes has reported that they are working on punch list items in Sections 1-3.
2. Auburn Estates – No updates.
3. Water – Waiting for Peerless Midwest well update.
4. Wastewater – Scheduled a BOT (build, operate, transfer) financing meeting for June 13 with Reynolds Construction. Have a call scheduled with the Assistant Commissioner of IDEM later this week. Working on more cost reduction options, potential maintenance and replacement costs as well as violation preventative measures for discussion.
5. Brinton Street Storm Sewer Rehabilitation – Contractor has indicated plan to start spot repair work tomorrow. In the process of confirming. Need approval for the change emailed last week for cost savings with a structure repair and video work to identify possible work to maximize grant dollar expenditure.
6. Tollgate Road CCMG Project – Preparing bid documents. Due to short grant timeline will likely advertise for bids before the next council meeting.

Old Business:

- a. FBI MOU – Mr. Cook made a motion to untangle. Mr. Cox seconded, motion carried. Mr. Cook made a motion to approve the MOU contingent on Mr. Culp's approval. Mr. Cox seconded, motion carried.

New Business:

- a. EMS Fee Schedule – Mr. Cox made a motion to approve the 2023 EMS Fee Schedule. Mr. Cook seconded, motion carried.
- b. CDBG – Brinton Street Stormwater Rehab Project – Council consensus was to move forward with the project based on Mr. Bryant's recent change which is a cost savings for the town. There will be a change order to follow.
- c. Release Agreement – Mr. Cox made a motion to allow President Blueher to sign the release prepared by Mr. Culp for Mr. Hunter's fence. Mr. Cook seconded, motion carried.

Miscellaneous: After a brief discussion, Mr. Cook made a motion to allow President Blueher to sign the letter from Tina Henderson with Mendenhall & Associates. Mr. Cox seconded, motion carried.

Comments by Citizens:

- a. Ms. Bender – Waterfront Condo HOA Member – 420 W Jackson Street, addressed the council concerning the utility bill for the Waterfront Condos. She would like to receive the summer sewer credit automatically all year round. In the end, council requested that Ms. Gary put together some numbers of what that will look like and add it to the next council agenda.
- b. Ms. Hall – 1169 Dahlgren Lane, addressed the council concerning Wareham’s Pond use of emergency access by golf cart. Council is not in favor of golf carts on the path. Mr. Culp went on to cite the ordinance concerning when and where golf carts are permitted in Cicero.
Ms. Fox – 2029 Quarter Path Road, was concerned that safety protocol has been compromised. After discussion concerning the history, initial plan, developer, etc., the council requested that Mr. Zawadzki research to ascertain if there was an additional ingress/egress point shown on the original plans for Wareham’s Pond Subdivision. Council also requested that Chief Overholser ensure that the provisions in place meet fire code. He will oversee and report back to the council.
- c. Ms. Harris – 620 S Main Street, inquired about options concerning the overgrowth surrounding her property. Council informed Ms. Harris that the town has an ordinance in place and requested that she consult with Chief Rednour.

Motion to Adjourn: Mr. Cox made the motion. Mr. Cook seconded, motion carried.

Signatures on Official Documents!

Signatures of Cicero Town Council

AYE

NAY

_____	Chad M Blueher	_____
_____	Jerry G Cook	_____
_____	Joseph R Cox	_____
_____	Eric C Hayden	_____
_____	Christopher J Lutz	_____

Attested: _____
Rhonda Gary, Clerk Treasurer

The Next Cicero Town Council Meeting will be on June 20, 2023, at 7:00 PM at Cicero Town Hall.