



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
TUESDAY, FEBRUARY 6, 2024 at 7:00 PM**

**Call to Order:** President Lutz called the meeting to order and led the Pledge of Allegiance. Ms. Gary gave the prayer. Mr. Lutz called for roll call. Members of the Cicero Town Council were present or absent as follows:

<b>Present:</b>	Joseph Cox	<b>Absent:</b>
	Eric Hayden	
	Dennis Johnson	
	Christopher Lutz	
	Emily Pearson	

**Declare a Quorum Present:** President Lutz declared a quorum with all members present.

**Others Present:** Rhonda Gary, Clerk Treasurer  
Jeff Rednour, Police Chief  
Lance Overholser, Fire Chief  
Frank Zawadzki, Cicero/Jackson Township Plan Commission Director  
Terry Cooper, Street & Utilities Director  
Jim Hunter, Parks Superintendent  
Aaron Culp, Town Attorney  
Keith Bryant, Town Engineer  
Bruce Freeman, Storm Water Management Board President  
Dan Strong, Project Coordinator

**Approval of Agenda:** Mr. Cox made a motion to approve the agenda as amended. Mr. Johnson seconded, motion carried 5-0.

**Approval of Prior Minutes:**

**Town Council Staff Meeting Minutes, January 11, 2024, 7:00 PM**

Mr. Cox made a motion to approve the minutes from January 11, 2024. Mr. Johnson seconded, motion carried 5-0.

**Town Council Meeting Minutes, January 16, 2024, 7:00 PM**

Mr. Johnson made a motion to approve the minutes from January 16, 2024. Mr. Hayden seconded, motion carried 5-0.

**Town Council Executive Session Memorandum, January 18, 2024, 7:00 PM**

Mr. Johnson made a motion to approve the minutes from January 18, 2024. Mr. Cox seconded, motion carried 5-0.

**Town Council Special Meeting Minutes, February 1, 2024, 6:15 PM**

Mr. Johnson made a motion to approve the minutes from February 1, 2024. Mr. Cox seconded, motion carried 5-0.

**Town Council Executive Session Memorandum, February 1, 2024, 6:30 PM**

Mr. Johnson made a motion to approve the minutes from February 1, 2024. Ms. Pearson seconded, motion carried 5-0.

**Approval of 2/6/2024 Claims:** Mr. Hayden made a motion to approve the claims dated 2/6/24 as presented. Mr. Johnson seconded, motion carried 5-0.

**Council Committee Reports:**

1. OTC Report – Ms. Pearson received a letter concerning OTC’s Main Street Program. She has reached out to Ms. Bowen and will follow up with the council concerning OTC’s status with the program.
2. EDC Report – Mr. Cox had no update.
3. SWU Management Board Report – SWU President Freeman had nothing to present.

**Legal Counsel Report** – Mr. Culp had nothing at this time.

**Cicero/Jackson Township Plan Commission - Director's Report - January 2024**

- Permit Revenue: January 2024 = \$2,401 YTD: \$2,401
- January 2024 = \$4,018 YTD: \$4,018
- Difference: Month = -\$1,680 YTD: -\$1,680
- A total of eight building permits in January 2024. Four were within the corporate limits (of which 0 was for a new home). Four permits were issued in Jackson Township (of which, 0 was for a new home).
- Estimated Cost of projects permitted: \$ 639,700

Additional notes:

We did our first round of training for the new IDEM stormwater permit (MS4), with the Street and Utilities Dept. We are in compliance. We have scheduled with the Parks Department for the continuation of this training and will take place in April.

The February Planning Commission meeting has been cancelled due to lack of business, next scheduled meeting is March 13, 2024 at the Town Hall.

**Town Engineer Report – Keith Bryant**

1. Tamarack – Mr. Hayden made a motion to approve Infrastructure Resolution No. 02-06-2024-01 accepting the infrastructure on Sections 1-3. Mr. Cox seconded, motion carried 5-0.
2. Water – Mr. Bryant stated that he had no update as the Town is still working on locations to conduct test wells.
3. Wastewater – Mr. Bryant said that council has decided to move forward with Option 1B for the wastewater treatment plant. Mr. Bryant also stated that approval for construction permit modification from IDEM has been received. After a brief discussion concerning funding through SRF or the open market, Mr. Hayden made a motion to allow President Lutz to sign the agreement for United to prepare the SRF PER after assessment of Guaranteed Maximum Price (GMP) from Reynolds Construction. Ms. Pearson seconded, motion carried 5-0.
4. Tollgate Road – Mr. Bryant reported that Midwest Paving is waiting until spring to recommence work on Tollgate Road.
5. Brinton Street Storm Water Rehab Project – Mr. Hayden made a motion to approve and allow President Lutz to sign Pay Application #4. Mr. Johnson seconded, motion carried 5-0.

**Old Business:**

- a. Trash & Recycling Ordinance 02-06-2024-02 – After a brief conversation and public input, Mr. Hayden made a motion to approve the ordinance as amended. Ms. Pearson seconded, motion carried 5-0.

**New Business:**

- a. Community Crossing Matching Grant update – Mr. Bryant stated that Mr. Strong has submitted the application for the 2024 Round 1 CCMG and gave an overview of the project.
- b. WWTP – Mr. Tischbein with Reynolds Construction gave a brief scenario of the order of events once the Limited Notice to Proceed has been signed. Mr. Hayden made a motion to allow President Lutz to sign the Limited Notice to Proceed after reviewing the Guaranteed Maximum Price. Mr. Cox seconded, motion carried 5-0.
- c. Ordinance 02-06-2024-03 – Mr. Cox made a motion to approve Ordinance 02-06-2024-03 which prohibits camping within the boundaries of the town’s parks or use the park facilities for camping or overnight use. Mr. Johnson seconded, motion carried 5-0.
- d. Trail Easement Agreement – Mr. Hayden made a motion to allow President Lutz to sign the trail easement agreement. Ms. Pearson seconded, motion carried 5-0.

**Miscellaneous:**

- a. Award Presentation – Cicero Kiwanis President, Todd Clevenger, was in attendance to present Ms. Gary with an award for her service to Kiwanis.
- b. Invoice Cloud – Ms. Gary informed the council that Invoice Cloud payment method is optional for residents. This sparked conversation concerning current ACH payments/fees. In the end, the council requested that Ms. Gary research other opportunities to offset the ACH cost.

**Comments by Citizens:** There were none.

**Motion to Adjourn:** Mr. Cox made the motion. Ms. Pearson seconded, motion carried 5-0.

**Signatures on Official Documents!**

*Signatures of Cicero Town Council*

AYE		NAY
_____	Christopher J Lutz	_____
_____	Joseph R Cox	_____
_____	Eric C Hayden	_____
_____	Dennis D Johnson	_____

\_\_\_\_\_  
Emily K Pearson  
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Attested:

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Rhonda Gary, Clerk Treasurer

**The Next Cicero Town Council Meeting will be on February 20, 2024 at 7:00 PM at Cicero Town Hall.**