



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
TUESDAY, FEBRUARY 20, 2024 at 7:00 PM**

**Call to Order:** President Lutz called the meeting to order and led the Pledge of Allegiance. Ms. Gary gave the prayer. Mr. Lutz called for roll call. Members of the Cicero Town Council were present or absent as follows:

<b>Present:</b>	Joseph Cox	<b>Absent:</b>
	Eric Hayden	
	Dennis Johnson	
	Christopher Lutz	
	Emily Pearson	

**Declare a Quorum Present:** President Lutz declared a quorum with all members present.

**Others Present:** Rhonda Gary, Clerk Treasurer  
Jeff Rednour, Police Chief  
Lance Overholser, Fire Chief  
Frank Zawadzki, Cicero/Jackson Township Plan Commission Director  
Terry Cooper, Street & Utilities Director  
Jim Hunter, Parks Superintendent  
Keith Bryant, Town Engineer  
Bruce Freeman, Storm Water Management Board President  
Dan Strong, Project Coordinator

**Approval of Agenda:** Mr. Cox made a motion to approve the agenda as amended. Ms. Pearson seconded, motion carried 5-0.

**Approval of Prior Minutes:**

**Town Council Meeting Minutes, February 6, 2024, 7:00 PM**

Ms. Pearson made a motion to approve the minutes from February 6, 2024. Mr. Johnson seconded, motion carried 5-0.

**Approval of 2/20/2024 Claims:** Mr. Johnson made a motion to approve the claims dated 2/20/24 as presented. Ms. Pearson seconded, motion carried 5-0.

**Council Committee Reports:**

1. OTC Report – Ms. Pearson was able to confirm that the letter concerning the Main Street Program was submitted timely; however, she has not yet spoken to Ms. Bowen for an update. She plans to do so and will report her findings back to the council.
2. EDC Report – Mr. Cox reported that EDC did not meet this month as they are only meeting every other month.
3. SWU Management Board Report – SWU President Freeman had nothing new to bring to the board.

**Legal Counsel Report** – Mr. Culp was not present.

**Cicero/Jackson Township Plan Commission Report** – Director Zawadzki had nothing to report.

**Town Engineer Report** –

1. Tamarack – Mr. Bryant stated that the town has accepted the infrastructure for Sections 1-3. Mr. Strong indicated that the Performance Bonds have been exchanged with the Maintenance Bonds. Section 4 will be inspected in the spring.
2. Water – Mr. Bryant stated that the Town is working to find test well sites.
3. Wastewater – Mr. Bryant relayed that the Town received the Guaranteed Maximum Price from Reynolds Construction of \$19.2M. The next step is to complete the legal review and sign the contract with Reynolds Construction. They hope to have the contract ready to be signed at the next council meeting on 3/5/24. A virtual meeting with the IDEM Enforcement Section occurred today with Chris Lutz, Emily Pearson, Dan Strong, Terry Cooper and Aaron Culp attending. The meeting went as well as possible. He stated that we must proceed with the project and report back to IDEM with an updated schedule. Mr. Bryant has asked Reynolds to assist with the anticipated construction schedule. Mr. Bryant is preparing the Preliminary Engineering Report which approval is usually a 60–90-day process minimum. The Town should continue to move ahead with the bond counsel and rate consultant for the BAN as quickly as possible. President Lutz would like for Mr. Strong, Mr. Bryant, Mr. Cooper, Ms. Gary and himself to meet with Mr. McGoff with IFA for funding.
4. Tollgate Road – Mr. Bryant had nothing to report other than the contractor is waiting for the asphalt plant to open in the spring.
5. Brinton Street Storm Water Rehab Project – Mr. Bryant reported that Insituform has hired a new excavator, and they are waiting on numbers from them for the additional work. Base contract work is complete.

**Old Business:** At the last staff meeting, President Lutz challenged the other council members and department heads to brainstorm and bring some ideas to the council meeting concerning their vision of West Jackson Street should the town be awarded the Community Crossing Matching Grant. President Lutz distributed a handout with some of the ideas that were tossed around. Those ideas led to discussions concerning trees, sidewalks, lighting, bump outs and benches to name a few. In the end, it was decided that Mr. Strong, Director Cooper, Superintendent Hunter and Director Zawadzki walk the project and come up with a plan to bring to the council.

**New Business:** Mr. Strong reported that he solicited three bids for the roof at Town Hall, but only had two responses. One from Harbor Exteriors in the amount of \$10,855.31 and one from Beard Roofing and Exteriors in the amount of \$10,172.61. In the end, Mr. Cox made a motion to approve the quote from Beard Roofing and Exteriors. He then asked if that included the gutters. Mr. Strong said that it did not, but Beard Roofing and Exteriors sent a quote for an additional \$840.00 for the gutters. Mr. Cox included that as well and to allow President Lutz to sign the contract. Ms. Pearson seconded, motion carried 5-0.

**Miscellaneous:** Electronic Utility Billing – Ms. Gary reported that she reached out to Paymentus, a company that offers electronic utility billing, to inquire about their payment structure. She has not heard back as of today but will report findings to the council. Ms. Gary is also awaiting updated information from Invoice Cloud concerning the ACH fees. More information to follow.

**Comments by Citizens:** There were none.

**Motion to Adjourn:** Mr. Cox made the motion. Ms. Pearson seconded, motion carried 5-0.

**Signatures on Official Documents!**

*Signatures of Cicero Town Council*

AYE		NAY
_____	Christopher J Lutz	_____
_____	Joseph R Cox	_____
_____	Eric C Hayden	_____
_____	Dennis D Johnson	_____
_____	Emily K Pearson	_____

Attested: \_\_\_\_\_  
Rhonda Gary, Clerk Treasurer

**The Next Cicero Town Council Meeting will be on March 5, 2024 at 7:00 PM at Cicero Town Hall.**