



EVENT APPLICATION
TOWN OF CICERO, INDIANA
WWW.CICEROIN.ORG

The purpose of this Application is to provide necessary information to all relevant town authorities and departments, and to provide a safe and quality environment during the event.

Please submit the following information for the event you or your organization would like to host. The Event Committee will review the application and forward it to the Cicero Town Council for approval or denial. You will be contacted if further information is required. A copy of liability insurance in the amount of 3 million dollars for event coverage must be provided with this application.

PLEASE PRINT ALL INFORMATION

EVENT TITLE: _____

TYPE OF EVENT: (CIRCLE ONE) SPECIAL BENEFIT LICENSE/SANCTIONED

EVENT DATE(S) _____ **START TIME:** _____ **END TIME:** _____

EVENT DESCRIPTION: _____

EVENT LOCATION _____

ORGANIZATION _____

ORGANIZATION TYPE _____
 (Profit; Non-Profit; Volunteer; etc.)

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____ **CELL** _____ **WORK** _____

FAX: _____

E-MAIL: _____

WEBSITE: _____

Will alcohol be sold or provided at this event?	YES	NO
Will food be sold or provided at this event?	YES	NO
Will separate vendors be involved with this event?	YES	NO

Note: If YES was answered to any of the above questions, additional permits may be required.

Date Received: _____ Received By: _____

COMMITTEE USE ONLY

The following stipulations are applied to this event:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

Date: _____

The undersigned agrees to the stipulations listed above:

Print Name _____

Signature _____

Responsible Party

Committee Approvals

Police Chief Jeff Rednourr (for approval)

Fire Chief Lance Overholser (for approval)

Street Director Terry Cooper (for approval)

Parks Superintendent Jim Hunter (for approval)