



**TOWN OF CICERO  
TOWN COUNCIL MEETING MINUTES  
WEDNESDAY, MAY 8, 2024 at 7:00 PM**

**Call to Order:** President Lutz called the meeting to order and led the Pledge of Allegiance. Ms. Gary gave the prayer. Mr. Lutz called for roll call. Members of the Cicero Town Council were present or absent as follows:

**Present:** Joseph Cox  
Eric Hayden  
Dennis Johnson  
Christopher Lutz  
Emily Pearson

**Absent:**

**Declare a Quorum Present:** President Lutz declared a quorum with all members present.

**Others Present:** Rhonda Gary, Clerk Treasurer  
Jeff Rednour, Police Chief  
Lance Overholser, Fire Chief  
Frank Zawadzki, Cicero/Jackson Township Plan Commission Director  
Terry Cooper, Street & Utilities Director  
Jim Hunter, Parks Superintendent  
Aaron Culp, Town Attorney  
Keith Bryant, Town Engineer  
Bruce Freeman, Storm Water Management Board President  
Dan Strong, Project Coordinator

**Approval of Agenda:** Mr. Cox made a motion to approve the agenda as amended. Ms. Pearson seconded, motion carried 5-0.

**Approval of Prior Minutes:**

**Town Council Staff Meeting Minutes, April 11, 2024, 7:00 PM**

**Town Council Meeting Minutes, April 16, 2024, 7:00 PM**

Mr. Cox requested an amendment to the staff meeting minutes and made a motion contingent on that amendment to approve the minutes listed above. Mr. Hayden seconded, motion carried 5-0.

**Approval of 5/8/2024 Claims:** Mr. Cox made a motion to approve the claims dated 5-8-24 as presented. Ms. Pearson seconded, motion carried 5-0.

**Council Committee Reports:**

1. OTC Report – Mr. Cox had no report at this time.
2. EDC Report – Ms. Pearson had no update.
3. SWU Management Board Report – SWU President Freeman was not present.

**Legal Counsel Report** – Mr. Culp had nothing at this time.

**Cicero/Jackson Township Plan Commission** – Director's Report April 2024

Permit Revenue: April 2024 = \$3,624 YTD: \$14,652

April 2023 = \$9,758 YTD: \$32,742

Difference: Month = \$-6,134 YTD: -\$18,090

A total of 19 building permits were issued in April 2024. Fourteen permits were within the corporate limits (none of which were for new homes). Another five permits were issued in Jackson Township (none of which were for a new home).

Estimated Cost of projects permitted: \$305,258.

**Town Engineer Report** –

1. Tamarack – Mr. Bryant stated that upon decent weather they will schedule an inspection for Section 4 to inspect the items on the final punch list.
2. Water – Mr. Bryant said that Peerless Midwest is waiting for approval by the property owner to drill at sites 3 and 4. Mr. Strong and Mr. Culp are working on this approval.
3. Wastewater – Mr. Bryant relayed that there is movement behind the scenes as Reynolds Construction is ordering equipment. They have submitted shop drawings and schedules. They have also met with Duke and confirmed that the new and existing electrical service can be operated simultaneously and that there will not be a service upgrade charge to the town.
4. Tollgate Road – Mr. Bryant reported that Midwest Paving has updated their schedule, and they are scheduled to mobilize the week of May 13<sup>th</sup> to recommence work on Tollgate Road.
5. Brinton Street Storm Water Rehab Project – Mr. Bryant stated that the new subcontractor has finished the structure and pipe replacement on Pearl Street. The final lining out to the reservoir is all that is remaining when the reservoir level is low enough.
6. Jackson Street CCMG – Mr. Bryant said that the physical survey is complete. He should have the survey files this week and will push the design along as the grant schedule is very short. It was discussed and agreed to install watermain only from Byron to Washington Street. Based upon Mr. Culp's legal research to not install ADA building access to the buildings with floor elevations well above the walk elevation this is not the town's responsibility. Council will hold a special meeting if needed to accommodate the schedule.

**Old Business:** There was none.

**New Business:**

- a. Standup Paddleboard Agreement – Mr. Cox made a motion to approve the standup paddleboard agreement and allow President Lutz to sign. Mr. Johnson seconded, motion carried 5-0.

- b. Park Board Appointments – Mr. Culp explained the number of board members and that their years of appointment are staggered. Superintendent Hunter then informed the council of the members who are all appointed by the council and include Mr. Strong, Ms. Wolfe, Ms. Devlin and Mr. Bowman. Afterwards, Mr. Johnson made a motion to approve the board members. Ms. Pearson seconded, motion carried 5-0.
- c. Contract for Legal Services – Mr. Cox made a motion to approve and allow President Lutz to sign the Contract for Legal Services. Mr. Johnson seconded, motion carried 5-0.
- d. Noise Ordinance – Removed from the agenda.
- e. Water & Wastewater Ordinances – Mr. Culp introduced water and sewer ordinances and asked the council to set a public hearing at the council meeting on 6/4/24. Council asked that Mr. Culp work with Ms. Gary to advertise. Council then opted to move the location of the council meeting to Red Bridge Community Building. Ms. Gary will advertise.
- f. BAN (Bond Anticipation Note) Signature – Mr. Culp requested that council suspend the third reading of the BAN Ordinance 04-16-2024-03. He also asked that council approve and adopt Ordinance 04-16-2024-03 for financing the town's sewer project. After discussion, Mr. Hayden made a motion to approve the BAN Ordinance 04-16-2024-03. Ms. Pearson seconded, motion carried 5-0.
- g. CCMG – Mr. Hayden made a motion to authorize President Lutz authority to sign CCMG documents as related to the Town of Cicero. Mr. Cox seconded, motion carried 5-0.
- h. Redi Grant – Mr. Strong gave a brief explanation and requested council allow Ms. Henderson and Mr. Strong to move forward with the application. Council consensus was to allow them to move forward. Mr. Hayden made a motion to allow President Lutz to sign the application if needed. Ms. Pearson seconded, motion carried 5-0.
- i. ARPA – President Lutz stated that the county ARPA meeting will be held on 5/23/24. He asked Ms. Gary to add a discussion to the staff meeting agenda. He would like to nail down who would like to attend.
- j. Task Order 2024-02B – Mr. Bryant distributed a copy of Task Order No. 2024-02B (West Jackson Street CCMG – Improvements Project and asked council to approve same. After discussion, Mr. Hayden made a motion to approve Task Order No. 2024-02B. Mr. Johnson seconded, motion carried 5-0.

**Miscellaneous:** Chief Overholser invited all to attend the pancake breakfast this weekend at the fire station from 7:00am-11:00am.

**Comments by Citizens:** There were none.

**Motion to Adjourn:** Mr. Hayden made the motion. Ms. Pearson seconded, motion carried 5-0.

**Signatures on Official Documents!**

***Signatures of Cicero Town Council***

AYE		NAY
_____	Christopher J Lutz	_____
_____	Joseph R Cox	_____
_____	Eric C Hayden	_____
_____	Dennis D Johnson	_____
_____	Emily K Pearson	_____

Attested: \_\_\_\_\_  
Rhonda Gary, Clerk Treasurer

**The Next Cicero Town Council Meeting will be on May 21, 2024 at 7:00 PM at Cicero Town Hall.**