



**PARKS  
DEPARTMENT**

## Town of Cicero Park Board Meeting Minutes

Date: 7/11/2024 at 5:00pm

- I. **Call to order:** Meeting was called to order by Mr. Strong at 5:00pm. Ms. Millis conducted roll call. Park Board members were present or absent as follows.

**Present:** Dan Strong

Mary Devlin

Greg Bowman

Amy Wolfe

**Absent:**

- II. **Declare a Quorum Present:** Mr. Strong declared quorum with all members present.

- III. **Others Present:** Jim Hunter, Parks Superintendent

Sarah Millis, Parks Administrative Assistant

- IV. **Approval of Agenda:** Ms. Devlin motioned to approve meeting agenda, Ms. Wolfe seconded, motion carried 4-0

- V. **Approval of Prior Minutes:** Ms. Wolfe motioned to approve June meeting minutes; Ms. Devlin seconded. motion carried 4-0

- VI. **Old Business:**

- a. **Update to 5-Year Master Plan:** Superintendent Hunter met with Zec Eight Insights, Austin Hochstetler and they are working on updating the plan due to the park improvements and creation of Park Board. Superintendent Hunter advised the board that the update will cost \$4,000. However, it will extend our 5-year plan for 2 more years.
- b. **By-Law Discussion:** Ms. Millis handed out 3 examples of Park Board By-Laws for the board to review. Superintendent Hunter explained that Carmel's By-Laws were a good outline to base ours off of and asked the board to review the examples given. Ms. Devlin is going to assist in the writing and research for the Cicero Park Board.



**PARKS  
DEPARTMENT**

## Town of Cicero Park Board Meeting Minutes

- c. **2025 Budget:** Superintendent Hunter has submitted the 2025 budget, waiting to hear back from the Council.
- d. **Gas Tank Replacement Update:** Superintendent Hunter provided an update on the gas tank project. He met with a second firm for replacement and has been talking with the Town Engineer. Hoping to get this done over the winter and still debating on the above ground tank vs the below ground tank. Ms. Millis discussed the 2023 marina sales and profits as well as 2024 so far.
- e. **July 4<sup>th</sup> Follow Up Discussion:** Superintendent Hunter discussed the July 4<sup>th</sup> festival. He stated that this was the first year with no generators in the park due to the electrical that has been added within the park by parks department employees. Ms. Wolfe stated that the Cicero Friends of the Park made over \$2,000 in parking at Red Bridge for the fireworks.

### VII. **New Business:**

- a. **Grant Opportunity Discussion:** Mr. Strong talked about looking into future projects for a grant. Superintendent Hunter stated that playground equipment will need to be replaced in the near future due to it being old and decrepit. Discussed modernizing all of the playgrounds over time. Ms. Millis went over her CPSI (Certified Playground Safety Inspector) course and the inspections that she has been conducting on the equipment.
- b. **Swimming Pool Discussion:** Superintendent Hunter discussed why the pool was originally removed from Red Bridge Park in 2021. He went on to cover the Cicero Pool Foundation and what their current plans are. Superintendent Hunter said that he was recently approached and asked if he thought the Park Board would be in support of a pool. Mr. Strong and Superintendent Hunter discussed what the Council had originally talked about when the pool was first demolished in regard to whether they would support a new one. Big concerns are land and the amount of Town involvement in the pool. Superintendent Hunter covered how the pool “season” had shrunk, how it is hard to become profitable, and went over the possibility of something like a splash pad in the community.
- c. **Park Tours/ Next Meeting:** Board members are going to go on a park tour with Superintendent Hunter and Ms. Millis after the next meeting. The plan is to go over all of the parks and ball diamonds and identify priorities. Ms. Devlin is going to research grants based off of determined priorities.

### VIII. **Miscellaneous:**

- IX. **Motion to Adjourn:** Mr. Bowman motioned to adjourn; Ms. Devlin seconded the motion. Meeting adjourned at 6:12pm by Mr. Strong.



**PARKS  
DEPARTMENT**

**Town of Cicero Park Board Meeting Minutes**

X. **Signatures on Previous Meeting Minutes.**

XI. **Signatures of Board**

**AYE**

**NAY**

\_\_\_\_\_ **Dan Strong** \_\_\_\_\_

\_\_\_\_\_ **Amy Wolfe** \_\_\_\_\_

\_\_\_\_\_ **Mary Devlin** \_\_\_\_\_

\_\_\_\_\_ **Greg Bowman** \_\_\_\_\_

**Attest:** \_\_\_\_\_

\_\_\_\_\_

**Jim Hunter, Parks Superintendent**

**Sarah Millis, Parks Administrative Assistant**