



**PARKS
DEPARTMENT**

Town of Cicero Park Board Meeting Minutes

Date: 8/1/2024 at 5:00pm

- I. **Call to order:** Meeting was called to order by Mr. Strong at 5:03pm. Ms. Millis conducted roll call. Park Board members were present or absent as follows.

Present: Dan Strong

Mary Devlin

Greg Bowman

Absent: Amy Wolfe

- II. **Declare a Quorum Present:** Mr. Strong declared quorum with three members present.

- III. **Others Present:** Jim Hunter, Parks Superintendent

Sarah Millis, Parks Administrative Assistant

- IV. **Approval of Agenda:** Mr. Bowman motioned to approve meeting agenda, Ms. Devlin seconded, motion carried 3-0

- V. **Approval of Prior Minutes:** Ms. Devlin motioned to approve July meeting minutes; Mr. Bowman seconded; motion carried 3-0

- VI. **Old Business:**

- a. **Grant Opportunities:** Ms. Millis discussed the Gametime Grant and the application process. Superintendent Hunter discussed that the match money could come from the 2025 budget, Friends of the Park, and possibly the Council if the Park Board is willing to go to the Council and discuss it. Mr. Strong talked about budgeting the 2026 Parks Budget with the plan of applying for more playground equipment grants and having potential match money coming straight from the budget. The board reached a consensus to move forward with the Gametime Grant.



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- b. **Bylaws:** The Bylaws were reviewed and approved. Mr. Bowman motioned to approve the Bylaws, Ms. Devlin seconded, motion carried 3-0
- c. **Gas Tank Update:** Superintendent Hunter provided an update on the Gas Tank project. He stated that Gasoline Equipment plans to have the official cost sheets sent over soon. Gasoline Equipment works with the company Sourcewell and if Sourcewell approves the project, then the replacement project will not have to go out for a public bid process.

VII. **New Business:**

- a. **Park Tour:** Due to the inclement weather, the park tour was delayed, and board members are going to come in on their own time to do individual tours with Superintendent Hunter and Ms. Millis.
- b. **Berry Com Connection to Shelter:** Superintendent Hunter has been in constant contact with Berry Com and stated that they are going to move forward with providing internet connection on the north side of Community Park by the shelter so that cameras can be placed up in that area of the park.
- c. **Fencing/ Baseball and Dog Park:** Superintendent Hunter updated the Board on the fence replacements that have recently been done at the park. The baseline fence on the old diamonds has been completely replaced and installed by Parks employees. The cost was under \$11,000 and was all paid for out of the Baseball Non-Reverting Fund. The rest of the older fence at the diamonds are going to be painted black within the next few weeks. Superintendent Hunter then spoke about the new dog park and that the fencing for it has started to be put up. The Dog Park will need more grass seed and landscaping, but the hope is to have it officially open by Spring. Ms. Devlin brought up the potential of a crowd funding event to raise money for amenities at the new Dog Park. Mr. Strong asked if the Park has received any feedback from the new fencing up at the street department and Superintendent Hunter explained that the Parks added more parking spots by the building to make up for the lost spots at the Street Department.

VIII. **Miscellaneous:**

- a. Ms. Devlin brought up the potential of a Community Garden at the Park. The Board discussed its potential and what would need to be considered as far as fencing, security, and community involvement.
- b. Superintendent Hunter updated the board on the survey that had been sent out by Austin Hochstetler in regard to the 5-year plan. There have only been 18 responses so far so hoping to get some more involvement.



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c. Superintendent Hunter and Ms. Millis went over the list they had made of improvements that have been made in the parks and improvements that will need to be done in the future.

IX. **Motion to Adjourn:** Mr. Bowman motioned to adjourn; Ms. Devlin seconded the motion.

Meeting adjourned at 5:57 pm by Mr. Strong.

X. **Signatures on Previous Meeting Minutes.**

XI. **Signatures on Bylaws**

XII. **Signatures of Board**

AYE

NAY

_____ **Dan Strong** _____

_____ **Amy Wolfe** _____

_____ **Mary Devlin** _____

_____ **Greg Bowman** _____

Attest: _____

Jim Hunter, Parks Superintendent

Sarah Millis, Parks Administrative Assistant