

ORDINANCE NO. 04-01-2025-02
Amendment to Town of Cicero, Indiana
Personnel Handbook Ordinance 07-02-2024-02

AN ORDINANCE ADOPTING THE TOWN OF CICERO PERSONNEL POLICIES
HANDBOOK AND AMENDING SECTION 35.01 OF TITLE III OF THE TOWN OF
CICERO'S MUNICIPAL CODE

WHEREAS, on July 2, 2024, the Town Council of Cicero, Indiana, passed Ordinance Number 07-02-2024-02 which adopted the Revised 2024 Cicero Employee Personnel Policies Handbook; and

WHEREAS, The Town Council finds it to be in the best interest, to amend Section 4.2 which is entitled HOLIDAYS as stated below:

NOW THEREFORE, BE IT ORDAINED by the Town Council of Town of Cicero, Hamilton County, Indiana, as follows:

4.2 HOLIDAYS

4.2.4 Fire Employees:

Regular full-time Firefighters who work on either the seven-hour or 17-hour portion of the observed holiday will be paid their normal rate of pay plus a holiday premium of one-half of their regular rate of pay for the holiday. The holiday will commence at 00:00 hours and run until 24:00 hours. If an employee works from 00:00 to 07:00 hours, that employee will be compensated for seven hours at the one-half time premium rate added to their normal wage. The same is true for employees who work the 07:00 to 23:59 hours on the observed holiday. The holiday premium will show as a separate rate line item on the employee's paycheck remittance advice and will be added to the employee's normal wage in a separate column on the 28-day pay period timesheet and will not apply toward the accumulation of overtime in the same 28-day period. Regular fulltime Firefighters who do not physically work on the holiday will not be eligible for the holiday premium.

NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED BY THE TOWN OF CICERO, INDIANA TOWN COUNCIL THAT: Town of Cicero, Indiana Personnel Policies Handbook is hereby amended as of this 1st day of April, 2025 and shall supersede and repeal existing oral or written personnel policies and procedures.

TOWN COUNCIL OF THE TOWN OF
CICERO, INDIANA

Joseph R. Cox, President

Dennis D Johnson, Vice-President

Eric C. Hayden

Christopher J. Lutz

Emily K. Pearson

ATTESTED TO:

Rhonda Gary, Clerk-Treasurer